TOWN OF COUPEVILLE
PLANNING COMMISSION
Regular Meeting
October 6, 2026
6:00pm

CALL TO ORDER
At 6:01pm, Chair Upchurch called the meeting to order and read the Land Acknowledgement.

PRESENT
Commission Chair Susan Upchurch, Commissioners Von Summers, Michelle Cook, and Brandon Roos

STAFF PRESENT
Community Planning Director Josh Pitts

MOTION TO EXCUSE
Action: A motion was made by Commissioner Cook, seconded by Commissioner Summers, to excuse Commissioner Reyes from the October 6, 2026 Regular Meeting. The motion passed unanimously.

APPROVAL OF AGENDA
Action: A motion was made by Commissioner Cook, seconded by Commissioner Summers, to approve the agenda of the October 6, 2026 Regular Meeting as submitted. The motion passed unanimously.

APPROVAL OF MINUTES
Action: A motion was made by Commissioner Summers, seconded by Commissioner Cook, to approve the minutes of the September 1, 2026 Regular Meeting as submitted. The motion passed unanimously.

DISCUSSION
2027 Staff Work Plan
Community Planning Director Pitts went over the proposed staff work plan for 2027. Town Council reviewed the plan at the September Budget Workshop. Commissioners and Staff discussed priorities for the upcoming year. Specific questions were raised about the Transient Accommodation Code, and Ebey's Reserve Design Guidelines.

Current Planning Department Projects
Community Planning Director Pitts provided an update on current projects the Planning Department is working on. Questions were asked about the Comprehensive Plan appeal that was filed with the Growth Management Board. Pitts confirmed that appeal was rescinded.

AUDIENCE INPUT

Mary Lafranchise addressed the Commission to ask about Department of Transportation studies on the road that the hospital will share with the Island Roots development. Community Planning Director Pitts confirmed that any new roads that are proposed will be reviewed, and transportation studies will be done before anything is built.

ADJOURNMENT

At 6:44pm, Chair Upchurch adjourned the meeting.

Respectfully submitted,

Deputy Clerk Chris Jolly

COMMUNITY PLANNING DIRECTOR

Josh Pitts