

TOWN COUNCIL MEETING
Island County Hearing Room
October 27, 2026
6:00 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Regular Meeting of October 13, 2026
- Budget Workshop of October 20, 2026

MAYORS REPORT

PRESENTATION – State of the Town, Mayor Hughes

AUDIENCE INPUT - See **NOTE**

PUBLIC HEARING

- Ordinance 811 - 2027 Property Tax Levy and Revenue Sources – *This is the initial public hearing. The Levy will be presented for approval at the November 10th regular Council Meeting.*

NEW BUSINESS

1. Approve 2027 Legislative Priorities
2. Approval of 2% Grant Awards for the 2027 Funding Year

COUNCIL REPORTS

DISCUSSION – COLA for Mayor

AUDIENCE INPUT

ADJOURN

NOTE: The public will be able to access the meetings in real time, virtually or by phone.

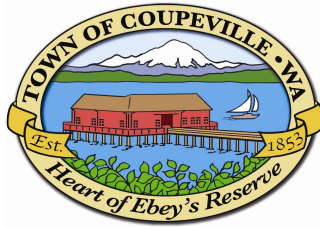
**As a reminder: This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Audience input is limited to 3 minutes per person. Input requiring more lengthy comment is best submitted in writing. Audience input should not be used to support a candidate or ballot measure, as this is prohibited by law.*

To join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/TownOfCoupeville/coupeville-town-council-meeting>

In the event of technical issues, the virtual attendance option is not guaranteed.

To access the Town Council meeting remotely, by phone dial 571-317-3122 and use access code 707-347-805.



COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name before giving your comments. This will help the Deputy Clerk make an accurate record of the hearing.

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Please direct your comments to the Mayor and Town Council and not to the applicant or other members of the public.

To join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/TownOfCoupeville/coupeville-town-council-meeting>

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www.townofcoupeville.org

TOWN OF COUPEVILLE
Regular Council Meeting
October 13, 2026
6:00pm

CALL TO ORDER

At 6:00pm, Mayor Hughes called the meeting to order and led the Council in reciting the Pledge of Allegiance.

PRESENT

Mayor Molly Hughes, Councilmembers Rick Walti, Kristo Allred, Evan Henrich, and Jackie Henderson

STAFF PRESENT

Clerk-Treasurer Corine Jackson, Community Planning Director Josh Pitts, and Public Works Director Joe Grogan

MOTION TO EXCUSE

Action: A motion was made by Councilmember Henderson, seconded by Councilmember Walti, to excuse Councilmember Bright from the October 13, 2026 Regular Meeting. The motion passed unanimously.

APPROVAL OF AGENDA

A discussion item regarding Employee Benefits was removed from the agenda.

Action: A motion was made by Councilmember Walti, seconded by Councilmember Henrich, to approve the agenda of the October 13, 2026 Regular Meeting as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the September 22, 2026 Regular Meeting were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes reported that the Town hosted a Roberts Rules of Order training for multiple boards and commissions across the county. The training went very well and was well received.
- Mayor Hughes reported that the Coupeville Historic Waterfront Association hosted a fire drill and rescue on the Wharf with Central Whidbey Island Fire and Rescue. The drill went well, and they had a meet and greet informational session in the Rec Hall afterwards, which was well attended.
- Mayor Hughes reported that the Coupeville School District has held several public meetings about the proposed new elementary school. A lot of public input has been received regarding the site location. The task force still has a lot of work ahead of them before they go out for a bond measure.

- Mayor Hughes presented the State of the Town to the Coupeville Chamber and the Coupeville Lions, and will present it to Council at the next meeting.
- Mayor Hughes reported that the Great Shakeout Drill will be on October 15, and NET will be doing neighborhood checks, working with the NET radios, and doing neighborhood drills. The Town is still looking for a NET Coordinator.
- Mayor Hughes reported that the Town will hold a Public Hearing on October 15 at 10 regarding a house on Summit Loop that is seeking a Conditional Use Permit to turn the two-bedroom Bed and Breakfast into a four-bedroom Bed and Breakfast.
- Mayor Hughes thanked Brandy, Robyn, and Hannah for creating Town Hall's Halloween display for the Chamber's annual Haunting of Coupeville.
- Before the next Council Meeting there will be multiple Halloween events such as, the Witches Walk, Practically Magic Halloween weekend events, Halloween Movies at Greenbank Farm, Haunted Trail at Fort Casey, and more throughout Central Whidbey.

PRESENTATION

Alex Seymour, Executive Director of Island Senior Resources, presented to the Council about the state of Island Senior Resources and the work they've done over the past year.

AUDIENCE INPUT

- George Thawley addressed the Council with concerns regarding Bed and Breakfasts in Residential areas. Thawley would like to see more restrictions or guidelines around Bed and Breakfasts in Residential Areas.

NEW BUSINESS

Civility Month Proclamation

Action: A motion was made by Councilmember Henderson, seconded by Councilmember Henrich, to authorize the Mayor to sign the Civility Month Proclamation, designation October 2026 as Civility Month in the Town of Coupeville. The motion passed unanimously.

Parker Road Path License

Action: A motion was made by Councilmember Allred, seconded by Councilmember Walti, to authorize the Mayor to sign the License Agreement regarding a path on parcel S7734-00-0000A-0 owned by Penn Cove View Homeowners Association. The motion passed unanimously.

AED Agreement

Action: A motion was made by Councilmember Henderson, seconded by Councilmember Allred, to authorize the Mayor to sign the Public Access AED Program Agreement. The motion passed unanimously.

Planning and Community Development Department 2027 Work Plan

Action: A motion was made by Councilmember Henderson, seconded by Councilmember Allred, to approve the 2027 Planning and Community Development Department Work Plan as presented. The motion passed unanimously.

September A/P and Payroll

Action: A motion was made by Councilmember Allred, seconded by Councilmember Walti, to approve September 2026 Payroll EFT Transactions for a total of \$149,286.76 and September 2026 A/P Transactions and EFT payments #11984 - #12042 for a total of \$178,147.12. The motion passed unanimously.

COUNCIL REPORTS**Councilmember Henderson**

Councilmember Henderson reported that she and Mayor Hughes attended the AWC luncheon in Burlington. It was a regional meeting of Councilmembers and Mayors. AWC discussed their legislative priorities.

Councilmember Henrich

Councilmember Henrich reported that the County may ask for \$1 million for design and engineering of the new jail.

DISCUSSION**Legislative Priorities**

Mayor Hughes led a discussion with the Council regarding the Town's legislative priorities. Councilmembers agreed that Childcare, Senior Care, and Housing are the Town's top legislative priorities.

ADJOURNMENT

At 7:22pm, Mayor Hughes adjourned the meeting.

Respectfully submitted,

MAYOR

Deputy Clerk Chris Jolly

Molly Hughes

TOWN OF COUPEVILLE
Council Budget Workshop
October 20, 2026
4:00pm

CALL TO ORDER

At 4:03pm, Mayor Hughes called the meeting to order.

PRESENT

Councilmember Henrich arrived at 5:00pm.

Mayor Molly Hughes, Councilmembers Jenny Brigh, Rick Walti, Evan Henrich, and Jackie Henderson

STAFF PRESENT

Public Works Director Joe Grogan, Community Planning Director Josh Pitts, and Clerk-Treasurer Corine Jackson

DISCUSSION

Councilmembers and Staff went over and discussed the 2027 Operating Budget and Employee Pay and Benefits.

ADJOURNMENT

At 5:45pm, Mayor Hughes adjourned the meeting.

Respectfully submitted,

MAYOR

Deputy Clerk Chris Jolly

Molly Hughes



TOWN OF COUPEVILLE

From the Desk of Clerk Treasurer Corine Jackson

MEMORANDUM

October 27, 2026

TO: Town Council

FROM: Clerk Treasurer Corine Jackson

RE: Levying Taxes on All Real Property

In the State of Washington, property tax increases are not based on the increasing value of properties but rather on the amount of the property taxes assessed in the previous year. Each year's levy may be increased by no more than 1% unless the public votes for a greater increase.

The Town of Coupeville is required to adopt an Ordinance as part of this process and attached is Ordinance 806 which will increase the Town's current levy by 1%.

The maximum amount a municipality can increase a property tax levy, over the previous year, is 1%. Our previous actual levy amount was \$446,732 for 2026. **The 1% increase will amount to a total levy increase of approximately \$4,467.32 for 2027**, distributed proportionately (based on your assessed value), among all properties within the Town limits.

To put this in perspective, the Town's liability and property insurance costs are increasing more than \$17,000 in 2027. This proposed property levy increase does not cover the increase of basic required expenses.

Recommendation: <i>Staff recommends the Town Council adopt Ordinance #811 and set the Property Tax Levy budget at the November 10, 2026 Town Council meeting.</i>

TOWN OF COUPEVILLE
Coupeville, Washington

ORDINANCE NO. 811

An ORDINANCE of the Town Council of the Town of Coupeville, Levying Taxes on Real Property subject to taxation within the corporate limits of the Town of Coupeville, Washington for the year 2027 - Pursuant to RCW 84.55.120

WHEREAS, the Town Council of the Town of Coupeville has met and considered its budget for the calendar year 2027; and

WHEREAS, the Town of Coupeville's actual levy amount from the previous year was \$446,731.12, and

WHEREAS, the population of the Town of Coupeville is less than 10,000; and now, therefore

BE IT ORDAINED by the Town Council of the Town of Coupeville that an increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2027 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$4,467.32, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, any increase in value of state assessed property, any annexations that have occurred and any refunds made.

ADOPTED by the Town Council and **APPROVED** by the Mayor this 10th day of November, 2026.

MAYOR

ATTEST

Molly Hughes, Mayor

Corine Jackson, Clerk Treasurer

APPROVED:

PUBLISHED:

EFFECTIVE: January 1, 2027

TOWN OF COUPEVILLE

From the Desk of Mayor Molly Hughes

MEMORANDUM

October 23, 2026

TO: Town Council

RE: 2027 Legislative Priorities

Council,

Thank you for the discussion on 2027 Legislative Priorities at our last meeting. We are encouraged to keep our priorities to about three or four...Coupeville usually has more but our list is getting long.

I was asked to look into adding three new priorities: Services for Seniors, more money for the "Safe Routes to Schools" and more money to help home buyers in the 80% to 120% purchase homes. I did a little research and here's what I found:

The Safe Routes to School program had \$57 million for the 2027-2029! I think the problem is the Town does not have this grant on our radar and we don't apply, not that the state does not fund this program. I always think of this as a grant program the school district should apply for. I have recently found out they need a municipal partner, and we have told them we would be happy to apply for grants with them. It might be more appropriate to add this to our priorities in 2028.

Affordable Housing – I told the Council I would speak to Rose Hughes, Executive Director of Island Roots about this as we didn't know how much funding, if any, housing that serves the 80%-120% median income receives or if the state subsidizes funding for the purchase of affordable housing vs. affordable rentals. I literally talked to Rose as she was on her way home from a state housing conference! She said she would be happy to talk to the Council member who asked about this. She sounded like subsidies for purchase rather than rental is something the state may consider but communities need to decide what type of housing they need and what types of housing they want to support. She would like the municipalities to discuss this as a County so we can set our own priorities and know what each other is doing. I told her if she organized, Coupeville would participate! This seems like a subject we are not knowledgeable enough about to make a request from our legislators but I added a line to the housing priority.

I did not ask the rest of the Council if these were priorities for them. I would like to know this before we make requests to legislators.

There was also a request to ask for more support for Seniors although, again, I don't know if this was supported by most of the Council. I added a little about Seniors to the health care priority.

All additions to last year's priorities are in yellow. We can add, remove or adjust any of the priorities before you approve them. I do want to take our priorities to the Council of Governments meeting on the morning after our meeting. Some of our reps and a lot of aides will be at this meeting just for this purpose.

Thank you.

Motion: Motion to approve the Town of Coupeville's 2027 Legislative Priorities and authorize the Mayor to send them to our Representatives.



Town of Coupeville

2027 Legislative Priorities

Ferries – Long term funding to increase staffing and ferry inventory to provide consistent and safe service on all routes. The three ferries currently under contract will have no-net increase on our inventory. New ferries must be planned for, for years to come.

Health Care – Incentives for health care providers to work in rural communities and to accept Medicare and Medicaid and Medicare supplemental insurance. Incentives for people to join the health care industry, especially providing care for mental health, disabled, elderly and addicted patients. Protect choice of providers. Transportation to specialists off island for seniors and disabled. Funds for Counties or nonprofits to provide education and assistance for Seniors needing to access services.

Climate Action and Infrastructure – Continued resources for small communities to make the changes needed to combat climate change and sea level rise. Encourage State and Federal partners to acknowledge shoreline communities have unique needs and may need to change some ecology priorities in the short term. Continued funding of the State Revolving Fund.

Childcare – Increase availability of affordable, quality childcare by simplifying licensing, adding childcare education opportunities, requiring large employers to provide childcare, expanding pre-k programs and providing incentives for in-home childcare services.

Housing – GMA changes that support workforce housing in rural settings. Expand affordable housing options for rural communities. Understand that what may work in an urban setting will probably not work in a rural community. Provide funding to supplement home purchases for those in the 80%-120% median income range.

Public Records Act Reform – Implement sidebars on public record requests to stop phishing and disingenuous requests. Stop allowing individuals to make a living by trying to catch municipalities making an honest mistake. Add sidebars on PRA lawsuits.

Safe Routes to Schools – Expand the funding to this important program. Help small communities be more competitive in the grant process.



TOWN OF COUPEVILLE
From the Desk of Deputy Clerk Chris Jolly

M E M O R A N D U M

October 27, 2026

TO: Town Council

FROM: Deputy Clerk Chris Jolly

RE: 2% Lodging Tax Grant Awards for 2027 Funding Year

Council,

Attached are the score cards for each applicant for the 2027 2% Lodging Tax Grants. We appreciate all your work reviewing and scoring each application. You have \$45,000 to allocate this year. You may award all or none of that amount as you see fit. Please discuss amongst yourselves to determine award amounts for each applicant.

Thank you.

Motion: Staff recommends a motion to award 2% Lodging Tax Grant Funds for the 2027 Funding Year as follows:

Pacific Northwest Art School in the amount of: _____

Coupeville Chamber of Commerce in the amount of: _____

Sound Water Stewards in the amount of: _____

Whidbey Island Maritime Heritage Foundation in the amount of: _____

Coupeville Historic Waterfront Association in the amount of: _____

Penn Cove Water Festival in the amount of: _____

Whidbey Island Arts Council in the amount of: _____

2% Grant Application Score Sheet

Applicant

PNW Art School

324

Criteria	Total Score	Bright	Allred	Henderson	Henrich	Walti
		Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	34	8	4	8	5	9
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	37	8	2	10	8	9
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	69	8	8	15	20	18
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	38	8	4	8	8	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	66	12	8	15	15	16
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	80	15	10	15	20	20

2% Grant Application Score Sheet

Applicant

Coupeville Chamber

354		Bright	Allred	Henderson	Henrich	Walti
Criteria	Total Score	Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	47	10	8	9	10	10
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	46	10	7	9	10	10
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	79	20	17	18	4	20
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	44	10	8	8	8	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	65	20	8	15	2	20
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	73	20	15	18	0	20

2% Grant Application Score Sheet

Applicant

Sound Water Stewards

222

Criteria	Total Score	Bright	Allred	Henderson	Henrich	Walti
		Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	29	5	5	4	10	5
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	31	5	6	4	10	6
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	40	2	12	8	10	8
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	41	5	8	8	10	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	33	4	10	8	3	8
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	48	9	15	10	4	10

2% Grant Application Score Sheet

Applicant

WIMHF - Suva

305

Criteria	Total Score	Bright Score	Allred Score	Henderson Score	Henrich Score	Walti Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	32	9	6	5	2	10
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	43	10	5	8	10	10
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	55	15	13	12	5	10
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	41	10	8	8	5	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	63	14	12	12	10	15
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	71	15	14	12	15	15

2% Grant Application Score Sheet

Applicant

CHWA - Musseltest

397

Criteria	Total Score	Bright	Allred	Henderson	Henrich	Walti
		Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	48	10	10	8	10	10
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	46	8	10	8	10	10
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	84	15	19	15	15	20
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	44	8	9	8	10	9
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	86	15	18	15	20	18
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	89	16	18	15	20	20

2% Grant Application Score Sheet

Applicant

Penn Cove Water Festival

329

Criteria	Total Score	Bright	Allred	Henderson	Henrich	Walti
		Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	40	8	5	9	10	8
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	45	9	10	8	10	8
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	57	14	18	10	5	10
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	45	9	8	8	10	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	70	10	15	15	20	10
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	72	12	15	15	20	10

2% Grant Application Score Sheet

Applicant

Whidbey Island Arts Council

211

Criteria	Total Score	Bright	Allred	Henderson	Henrich	Walti
		Score	Score	Score	Score	Score
Partnership - projects that leverage funds and promote coordination and cooperation with other agencies are encouraged. (max 10 points)	27	5	4	5	5	8
Local Resources - projects that highlight Coupeville's history, natural resources and traditions are encouraged. (max 10 points)	22	6	3	5	2	6
Tourism - projects that support visitation on a year-round basis or emphasize the shoulder season (October-May) are encouraged. (max 20 points)	38	6	7	15	5	5
Visitor Experience - projects that educate or visitors about the area, include community involvement and encourage future visits to Coupeville are encouraged. (max 10 points)	30	5	5	5	5	10
Economic Impact - projects should generate direct economic benefit to Coupeville such as lodging, dining, and retail impacts. (max 20 points)	47	9	8	10	10	10
Demographic - project must be designed to attract off-island visitors and encourage overnight stays in Coupeville. Legislation requires the applicant to report on the success of attracting these two types of tourists (from 50 miles away/overnight visit) at the end of the project. (max 20 points)	47	12	9	10	6	10

TOWN OF COUPEVILLE

From the Desk of Mayor Molly Hughes

MEMORANDUM

October 23, 2026

TO: Town Council

RE: COLA History

Council,

At the budget workshop, you asked me to provide the Town's COLA history for the past eight years. See history below. You also asked about the procedure to increase an elected officials salary. You do this by passing an ordinance. The last ordinance relating to the Mayors salary was done the end of 2016. My first year as Mayor was 2016 and I worked that first year full time, but at the part time wage of \$3,000 per month. The Council doubled the salary and made the full-time hours a requirement in 2017. The Mayor gets medical and Employee Plus benefits but no COLA raises and does not accrue vacation or sick time. If you want to make a change to the Mayors salary, I will prepare a new ordinance for the next Council meeting.

Reminder: when the current Mayor is no longer in office, the hours and rate of pay for the position reverts to \$3,000 per month as outlined in Ordinance 719. It will be up to you to decide if the next Mayor is qualified to act as Town Administrator and wants to work full-time.

COLA Increases

2027	3.4%	2023	6%
2026	3%	2022	0
2025	3%	2021	2%
2024	3%	2020	2.6%

Total 23%

Thank you.

TOWN OF COUPEVILLE
Coupeville, Washington

ORDINANCE NO. 731

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF COUPEVILLE, WASHINGTON, ESTABLISHING HOURS, DUTIES, AND ADJUSTED SALARY FOR THE MAYOR FOR TERM ENDING DECEMBER 31, 2019 AND AMENDING COUPEVILLE TOWN CODE (CTC) CHAPTER 2.06 AS ADOPTED PURSUANT TO ORDINANCE NO. 719.

WHEREAS, the statutory duties and authority of the mayor are set forth in RCW Chapter 35.27; and

WHEREAS, the hours, duties, salary and benefits of the Mayor of the Town of Coupeville were previously established by Ordinance No. 719; and

WHEREAS, on April 14, 2015 the Town Council adopted ordinance 719 limiting the duties and responsibilities of the Mayor to those identified in Chapter 35.27 RCW; and

WHEREAS, pursuant to Section 4 of Ordinance 700 adopted on January 24, 2012, the Town Council reserved the right to adjust the annual salary of the Mayor in accordance with submission of any future plan of administration presented by the Mayor and adopted by the Town Council, with the understanding that all salary adjustments shall remain effective only through the end of the term of the current Mayor; and

WHEREAS, subject to submission of a Plan of Administration as referenced in Section 4 of Ordinance 700, the Town Council has determined that it is in the best interest of the Town that the Mayor holds additional administrative responsibilities, including but not limited to, supervising, administering and coordinated the activities and functions of the Town's employees, departments, commissions and boards and to conduct Town business on a full time basis; and

WHEREAS, the Town Council has determined that the monthly salary and benefits of the Mayor should be adjusted commensurate with the additional responsibilities and efforts required , consistent with a full time mayor for the term of the current mayor; and

WHEREAS, the Mayor of the Town of Coupeville is not a member of the Town Council and did not cast a vote in the enactment of this Ordinance;

NOW, THEREFORE, be it ordained by the Town Council of the Town of Coupeville, Washington as follows:

Section 1: Amendment. CTC Chapter 2.06 adopted pursuant to Ordinance No. 719 is hereby amended to read as follows:

2.06.010. Duties. ~~The Mayor shall have all the executive powers, duties, and responsibilities extended to him/her set forth in Chapter 35.27 RCW as the same now exists, or as amended.~~ In addition to the duties set forth in RCW Chapter 35.27, and consistent with the Plan of Administration submitted or to be submitted by and agreed to by the Mayor, the Mayor shall be responsible for supervising, administering and coordinating activities and functions of the various Town Employees, departments, commissions and boards in implementing the requirements of all Town Ordinances and policies of the Town Council; assuring the effective and efficient utilization of Town employees, funds, materials and other resources; directing and controlling the overall operations of the Town to assure optimum services to the community; and providing general supervision over the administrative affairs of the Town.

2.06.020 Compensation. ~~The monthly salary of the Mayor shall be Three Thousand Dollars (\$3,000). The Mayor shall receive the same health insurance package offered to full-time employees of the Town and the Mayor may elect to provide spouse and dependent coverage at the Mayor's own expense.~~ Effective January 1, 2017 the Mayor shall receive an annual salary of \$72,000 and benefits equivalent to other full time town employees as stated in the personnel policies. The adjusted salary shall be as a result of the expansion of the regularly established duties and salary of the Mayor as set forth in Ordinance No. 719.

2.06.030. Full Time. The Mayor has agreed to during the term of her office and shall be required to perform these duties of the Mayor, on a full time basis with regularly established office hours.

2.06.040. Salary Adjustment. The Town Council reserves the right to adjust the annual salary of the Mayor in the future with the understanding that all salary adjustments shall remain effective only through the end of the term of the current Mayor and that no compensation or benefits shall be payable to the Mayor elected to the next term of office other than the monthly salary of \$3,000 as previously set forth in Ordinance No. 719.

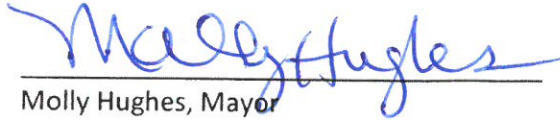
Section 2. Effective Date. This ordinance shall become effective January 1, 2017, upon passage and publication as required by law.

Section 3: Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be pre-empted by

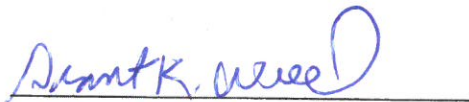
state or federal law or regulation, such decisions or pre-emption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

PASSED by the Town Council and **APPROVED** by the Mayor this 8 day of November, 2016

MAYOR


Molly Hughes, Mayor

APPROVED AS TO FORM:


Grant K. Weed

ATTEST:


Kelly Beech, Clerk Treasurer