



**CENTRAL WHIDBEY HISTORIC PRESERVATION COMMISSION  
ISLAND COUNTY BOARD OF COMMISSIONERS HEARING ROOM  
COUPEVILLE, WA  
October 23, 2025  
10:00am**

A recording of this meeting can be found on Coupeville's website: [www.townofcoupeville.org](http://www.townofcoupeville.org). Timestamps (*hr. m. s.*) for the beginning of each item and motion are designated in the minutes.

**CALL TO ORDER**

Chair Bishop called the meeting to order at 10:00am

**COMMISSIONERS PRESENT**

- ✓ Chair **Danielle Bishop**
- ✓ Commissioner **Katherine Baxter**
- ✓ Commissioner **Eve Parrish**
- ✓ Commissioner **Marshall Bronson**

**STAFF PRESENT**

- ✓ Island County Long Range Planner **John Lanier**
- ✓ Island County Current Use Planner **Yumi Shridhar**
- ✓ Incoming Town of Coupeville Community Planning Director **Josh Pitts**
- ✓ Town of Coupeville Assistant Planner **Lisa Walsh**

**DISCUSSION ITEMS**

**Special Valuation Application**

26184 SR 20, Coupeville. Repair of Penn Cove Pottery.

Staff requests a sub-committee to visit the site. Commissioners Baxter and Bronson volunteered to be on the sub-committee.

**Letter for Newspaper**

Staff and Commissioners discussed a draft letter from the Commission for the newspaper about the importance of historic preservation. Chair Bishop wants to get support from County Commissioners and Town Council. Chair Bishop and Commissioner Baxter will attend Town Council to seek their support for the letter and multiple events during Historic Preservation Month.

**Invitation to Trust Board**

Staff and Commissioners discussed inviting the Trust Board to HPC/HRC meetings so they can be included in some of the HPC's work.

### **Certified Local Government**

Staff and Commissioners discussed the process for becoming a Certified Local Government. Yumi Shridhar discussed what she learned at a recent PLACES conference. Becoming a CLG opens up more grant opportunities. Staff and Commissioners also discussed some of the obstacles in the way of becoming a CLG, and how to maneuver around those obstacles. Chair Bishop asked if Island County has received public interest for more historic preservation when updating their Comprehensive Plan. Commissioner Baxter asks how becoming a CLG will impact the ability to enforce COA's approved by the HPC. The Commissioners discussed qualifications and requirements for a Preservationist under the CLG. Staff agreed to continue looking at becoming a CLG and will try to see how they can meet the CLG requirements.

### **Meeting Time**

Staff suggests moving HPC hearings to 9:00am – 11:00am, to avoid meeting room conflicts. Commissioners agreed that 9:00am will work for them. The schedule will officially change in January 2026.

### **ADJOURNMENT**

The meeting was adjourned at 11:15am.

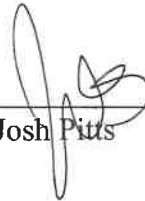
Respectfully submitted,



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Deputy Clerk Chris Jolly

Community Planning Director



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Josh Pitts