

TOWN OF COUPEVILLE
Regular Council Meeting
August 12, 2025
6:00pm

CALL TO ORDER

At 6:00pm, Mayor Pro-Tem Henderson called the meeting to order and led the Council in reciting the Pledge of Allegiance.

PRESENT: Councilmembers Rick Walti, Pat Powell, Jackie Henderson, and Michael Moore

STAFF PRESENT: Deputy Clerk Chris Jolly, Clerk-Treasurer Corine Jackson, Building Official Scott Austin, and Public Works Director Joe Grogan

EXCUSE COUNCILMEMBER

Action: A motion was made by Councilmember Moore, seconded by Councilmember Powell, to excuse Councilmember Jenny Bright from the August 12, 2025 Regular Council Meeting. The motion passed unanimously.

APPROVAL OF AGENDA

The agenda of the August 12, 2025 Regular Council Meeting was approved as submitted.

APPROVAL OF MINUTES

The minutes of the July 22, 2025 Regular Council Meeting were approved as submitted.

AUDIENCE INPUT

- Debra Stroh of the Peaceful Valley HOA spoke to the Council regarding concerns about the MOA. Stroh mentioned work being done on the drainage swale that the neighborhood was not informed of. Stroh believes the owner of the drainage system is acting unprofessionally.
- Charmaine Hartshorn of the Peaceful Valley HOA spoke to the Council regarding the work being done to the neighborhood drainage swale. Hartshorn says wildlife habitat has been removed and the neighbors expected the owner to be more sensitive to the wildlife habitat.

PRESENTATION

SmartGov Permit Portal

Building Official Scott Austin presented on the SmartGov Permit Portal's public launch. The public can now go to the Town's website to fill out and pay for building permits. Austin referenced some hiccups that had to be worked through but all appears to be working at this time.

NEW BUSINESS

2026 Budget Calendar

Action: A motion was made by Councilmember Moore, seconded by Councilmember Walti, to approve the 2026 Budget Calendar with Council Workshop dates of September 22 and October 20. The motion passed unanimously.

Facet Comprehensive Plan Update Contract Amendment

Action: A motion was made by Councilmember Powell, seconded by Councilmember Walti, to approve Amendment #2 to the Facet Comprehensive Plan Periodic Update Agreement expanding the Scope of Services and the 'not to exceed' payment amount by \$10,000. The motion passed unanimously.

Facet On-Call Engineering Contract Amendment

Action: A motion was made by Councilmember Walti, seconded by Councilmember Powell, to amend the Professional Services Agreement with Facet for on-call engineering services and increase the not to exceed amount in the agreement from \$75,000 to \$150,000. The motion passed unanimously.

Harmsen On-Call Surveying Contract Amendment

Action: A motion was made by Councilmember Moore, seconded by Councilmember Powell, to amend the Professional Services Agreement with Harmsen for on-call surveying services and increase the not to exceed amount in the agreement from \$25,000 to \$35,000. The motion passed unanimously.

Harmsen On-Call Engineering Contract Amendment

Action: A motion was made by Councilmember Moore, seconded by Councilmember Powell, approving the amendment to the Harmsen On-Call Engineering Professional Services Agreement to extend the term to December 31, 2025 and increasing the 'not to exceed' amount to \$75,000. The motion passed unanimously.

July A/P and Payroll

Action: A motion was made by Councilmember Walti, seconded by Councilmember Moore, to approve July 2025 Payroll EFT Transactions for a total of \$128,046.64 and June 30 – July 31, 2025 A/P Transactions and EFT payments #11182 - #11269 for a total of \$201,998.56. The motion passed unanimously.

ADJOURNMENT: 6:23pm

Respectfully submitted,

MAYOR


Deputy Clerk Chris Jolly
Molly Hughes