

Coupeville RFQ – On Call GIS Support

Responses to Questions

Updated August 17, 2023

QUESTIONS	TOWN RESPONSES
How many users does the town anticipate needing access to ArcGIS online in the first year?	Up to 7 users.
How many users (if any) does the town anticipate needing access to desktop software in the first year? If this is needed, does the town prefer ArcMap or ArcPro?	Up to 5 users. The Town prefers ArcPro
What GIS information does the Town currently have in hand? GIS shapefiles? File geodatabases? Hardcopy/mylar documentation?	Island County GeoMap App: https://icgeomap.islandcountywa.gov/ PDF's and hard copies , GIS Shapefiles for sewer service area, CADD files for water, sewer, storm, hydrant inventory, water service area
Does the Town wish to include a public facing interface for permitting and other public queries?	Not at this time. We will be implementing SmartGov this fall and anticipate an interface with this software in the future
Does the Town intend to hire a GIS staff position after the system is built and implemented? Or will the on-going maintenance and updating be the main task for the on-call element?	Not at this time. The on-going maintenance and updating will be the main task for the on-call.
What kind of assets will need to be managed by the system? Subsurface stormwater and surface water drainage systems? Culverts and roads? Transmission infrastructure? Parks and tree canopy/impervious surfaces? Or is that yet to be determined?	Assets will be phased-in based on priority. We anticipate starting with water and sewer lines, then moving on to meters and stormwater systems. The rest is to be determined. We hope to continue phasing in assets on annual basis over the next decade contingent on budget availability.
Do front and back cover pages count toward the 5-page limit?	No.
Does the town currently have ArcGIS Online licenses?	Not at this time.
Does the town have ArcGIS Desktop or ArcGIS Pro licenses?	No. We plan to obtain licenses with assistance from the consultant.
Does the town have a preferred asset management system?	No. We are open to suggestions

<p>Is the budget solely for consulting assistance or does it need to include software licensing and asset management system implementation?</p>	<p>The budget should include software licensing and asset management implementation. We understand asset management implementation may take a few years and “assets” will need to be phased in, based on priorities. The budget is intended for “startup” implementation and we anticipate budgeting a separate annual amount for GIS support in future years.</p>