SITE PLAN CHECK LIST

☐ Name, site address, parcel number and date.
\square All drawings should use a standard engineers scale of not more than 1" = 30'.
\Box Vicinity map showing sufficient detail to clearly locate the project in relation to arterial streets, natura features/landmarks and municipal boundaries.
☐ Graphic scale and north arrow.
□ Location, identification and dimension of all proposed, existing, and demolished buildings and their uses, projections, roof overhangs, covered breezeways, streets, alleys, rockeries, retaining walls, and fences. Note height.
☐ Boundaries, dimensions and area of lot (square feet or acreage).
\Box Building setbacks for front, side, and rear property lines which are on or adjacent to the property, including utility, drainage, access, open space.
\square Include all existing and proposed easements with the intended use and Auditor File No.
\square Location, width and material of existing and proposed driveways/accesses serving each structure and any parking areas and walkways.
☐ Impervious area and building coverage calculations as a percentage of the site area and square feet for buildings and pavement.
☐ Show critical areas including species habitats, geologically hazardous areas, floodplains, streams, wetlands as well as all of their associated buffers onsite or off-site when they may affect the proposal.
☐ Locations of all existing and proposed utilities including water, sewer, electric, and telecommunications.
\Box Location and description of all existing and proposed drainage features and systems, including natural drainage ways, culverts, ditches, catch basins, flow control devices and infiltration facilities. Show the direction of water flow.
☐ Show erosion and sedimentation control plans. Indicate all areas where soil will be exposed along with measures to limit erosion and transport of silt and sediment.
☐ Clearing limits and trees and vegetation to be removed and retained. Indicate lot slopes.
☐ Show existing and proposed finished grade contours for any cut or fill 2 feet or greater in height in plan view and cross sections. Indicate quantities of fill or excavation in cubic yards. For any material exported from the site, state quantity and where materials will be disposed. For any materials imported to the site, indicate quantity, source and type of materials.

