



# Town of Coupeville Meter Assembly Use Permit

Company: \_\_\_\_\_

Date: \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_

\$250.00 Deposit  
\$25.00 per week plus usage  
(1 week - minimum charge)

Contact  
Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_

Construction Location: \_\_\_\_\_

### Liability Release:

The applicant agrees to indemnify and hold harmless the Town of Coupeville, its employees, and agents against all claims for damages that may occur from the use of the fire hydrant and hydrant meter assembly by the applicant, including but not limited to, soil erosion, damage to landscaping, flooding of public or private property, injury to members of the public, etc. The applicant shall carry general liability insurance for a minimum of \$2,000,000.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### FOR TOWN USE

Date Out: \_\_\_\_\_

Begin Reading (gallons): \_\_\_\_\_

Return Date: \_\_\_\_\_

Final Reading (gallons): \_\_\_\_\_

Total CuFt: \_\_\_\_\_ \* Rate \_\_\_\_\_

\$ \_\_\_\_\_

Rental \$ \_\_\_\_\_

Installation Fee \$ 100.00

Admin Fee (15%) \$ \_\_\_\_\_

Date: \_\_\_\_\_ Receipt# \_\_\_\_\_

Deposit Credit \$ < \_\_\_\_\_ >

Total Due: \$ \_\_\_\_\_

See reverse side of this form for general conditions applied to the agreement



## Town of Coupeville Meter Assembly Use Permit

### General conditions applicable to Fire Hydrant & Meter Assembly Use Permit

1. Keep a copy of this permit or a photocopy of same with the personnel withdrawing the water.
2. The fire departments access to the fire hydrant shall not be obstructed. The applicant agrees not make a claim on the Town of Coupeville or Central Whidbey Fire and Rescue (Fire District No. 1) for the removal and subsequent damage of the applicant's equipment by the fire department in responding to a fire call.
3. The period of the hydrant & meter assembly use permit shall not extend beyond 2 consecutive 7-day periods. If water is requested for a longer period, the applicant shall make an application for a subsequent permit.
4. The Town Public Works staff will deliver the meter assembly for installation by the applicant, and remove the meter assembly at the end of permit period or when the applicant notifies the Town that the hydrant and meter assembly will no longer be used. The applicant shall notify the Town within 48 hours after the applicant ceases to use the hydrant and meter assembly. For security or public safety, the applicant may remove and reinstall the meter assembly during the period of the hydrant and meter assembly permit.
5. The applicant's personnel withdrawing water from the fire hydrant shall have knowledge of the proper operation of fire hydrants (e.g., prevent quick closing that may cause water hammer) and may be required to demonstrate such adequate knowledge to Town staff as a condition to use or continue to use the fire hydrant. A ball valve shall not be used for turning on or shutting off the meter assembly, instead the hydrant must be turned on and off by only the use of a hydrant wrench.
6. A hose connected to the hydrant and meter assembly shall not cross a Town street or County roadway except where the method of crossing the street is given prior approval by the Town and the method of crossing the County roadway is given prior approval by the County Public Works Department.
7. The fire hydrant & meter assembly permit may be cancelled by the Town at any time for the applicant's failure to use the hydrant meter for measuring the water withdrawn from the Town's system, for failure to utilize the RPBA when withdrawing water from the fire hydrant, and for operation of the fire hydrant and any hoses or other appurtenance attached thereto in a manner the Town considers to be a risk to public health or safety.
8. The withdraw of water from the Town's system without a fire hydrant & meter assembly permit, construction water permit, active water account or specific approval otherwise issued by the Town shall constitute water theft and/or tampering with a public water system which may subject the persons responsible for such action to criminal charges.
9. The applicant shall pay the Town of Coupeville the cost of any repairs to the hydrant and meter assembly necessitated by the applicant use of the hydrant and meter assembly.
10. The applicant shall only withdraw water from the hydrant through the reduced pressure backflow prevention assembly included in the meter assembly provided by the Town. The applicant shall not sell the water for potable use and will ensure that any water discharged to the Town's drainage system shall be de-chlorinated by appropriate means.