

**EBEY'S LANDING HISTORIC PRESERVATION COMMISSION
ISLAND COUNTY COMMISSIONERS' HEARING ROOM
COUPEVILLE, WA
February 9, 2023**

CALL TO ORDER

Vice-Chair Baxter called the meeting to order at 10:06 a.m.

COMMISSION MEMBERS PRESENT

- ✓ Vice-Chair **Katherine Baxter**
- ✓ Commissioner **Danielle Bishop**
- ✓ Commissioner **Shelia Saul**
- ✓ Commissioner **Kevin Turkington**

STAFF PRESENT

- ✓ Ebey's Landing National Historical Reserve Manager **Marie Shimada**
- ✓ Ebey's Landing National Historical Reserve Preservation Coordinator **Josh Pitts**
- ✓ Island County Program Coordinator **Layla Tromble**
- ✓ Island County Current Use Planner **Chloe Bonsen**
- ✓ Island County Current Use Planner **Malcolm Roberts**
- ✓ Town of Coupeville Planning Director **Donna Keeler**
- ✓ Town of Coupeville Assistant Planner **Joshua Engelbrecht**

PUBLIC COMMENT

Vice-Chair Baxter opened the floor to public comment.
No members of the public wished to speak.

TRAINING

Staff presented a training session for the Open Public Meetings Act (OPMA), Robert's Rules of Order, and general procedures for smooth and efficient meetings.


Content included:

- Quorum rules and appointment schedules for the HPC
- Staff procedures for packet distribution
- Creation of emails dedicated to HPC business
- Clarification of what constitutes ex parte contact and conflicts of interest
- Commissioner certification in the OPMA

ADJOURNMENT

The meeting was adjourned at 11:20 a.m.

Respectfully submitted,



Joshua Engelbrecht, Assistant Planner