

**Town of Coupeville
Regular Council Meeting
October 11, 2022
6:36 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jackie Henderson, Rick Walti, Pat Powell, and Jenny Bright.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to excuse Councilmember Moore from the Regular Council Meeting on October 11, 2022. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech

CHANGES AND APPROVAL OF THE AGENDA

The Agenda was approved as presented.

APPROVAL OF MINUTES

The Minutes of the Regular Council Meeting of September 27, 2022 were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes attended a Council of Governments Meeting where they received an update from the Department of Health on PFAS regulations.
- Mayor Hughes informed the Council that our State Representative for the Creative District Program spent the day in Coupeville, meeting with stakeholders.
- Mayor Hughes met with department managers to finalize the Draft 2023 Annual Budget.
- Finally, Mayor Hughes informed the Council of some upcoming community events, including the Chamber's Casino Night.

PRESENTATION

Mayor Hughes shared her presentation on the State of the Town. A full version of the presentation is available online.

PUBLIC HEARING

The Mayor opened the Public Hearing at 7:18 pm. She asked the Council if they were aware of any conflicts of interest or appearance of fairness issues. Hearing none, the Mayor asked Clerk Treasurer Kelly Beech to proceed with the presentation of Resolution 22-08, relating to the disposition of surplus supplies and equipment, some of which is owned by the Coupeville Town. The public was invited to comment. No members of the audience spoke at the hearing. The Mayor then asked Clerk Treasurer Kelly Beech if any comments had been received by the advertised deadline. Hearing that no comments were received by the Clerk Treasurer regarding this proceeding, the Mayor gave the Council the opportunity to ask clarifying questions. The Mayor closed the public hearing at 7:28 pm.

NEW BUSINESS

Adoption of a Budget Amendment to the 2023 Budget

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to adopt Ordinance No. 780 revising the Budget of the Town of Coupeville for 2022, total expenditure amount of \$7,740,531. The motion passed unanimously.

Approval of Resolution 22-08, Regarding Surplus Property

Council Action: A motion was made by Councilmember Bright, second by Councilmember Henderson, approving Resolution 22-08, declaring items listed as surplus, and authorizing their sale or disposal at the discretion of the Clerk Treasurer. The motion passed unanimously.

Approval of Street Closures Related to October Special Events

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to approve road closures related to the 2022 Torchlight Parade & Dance, and Pumpkin Race, as conditioned in the 2022-13, and 2022-14 Special Event Permits. The motion passed 4-1.

Re-appoint Kathy Baxter to the Historic Preservation Commission

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bright, appointing Kathy Baxter to the Historic Preservation Commission for a term ending December 31, 2024. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Henderson reported that the Island County Tourism Board where Lisa Bernhardt reported on the student demographic at the Northwest Arts School. The group also saw the short video about Island County that was shown at the International Tourism Conference earlier this year in Slovenia. Finally, Councilmember Henderson shared some early statistics on the organization's recent survey.

DISCUSSION

Clerk Treasurer Kelly Beech presented the 2% grant applications, and discussed the scoring process. The applications will be scored, and awards considered and announced at the next Council meeting.

Mayor Hughes presented information to the Council about closing a portion Grace Street permanently to vehicular traffic. Council would like the Mayor to come back with a resolution regarding this action.

EXECUTIVE SESSION

At 7:50 pm the Mayor announced that the Council would take a 10-minute recess and then go into Executive Session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee; and to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause the likelihood of increased price. She announced that the session was expected to last 30 minutes. All audience members left during the break and none returned.

At 8:30 pm the Council returned to regular session.

ADJOURNMENT: 8:30 p.m.

Respectfully Submitted:



Clerk Treasurer Kelly Beech

MAYOR:



Molly Hughes

A complete video recording of this meeting is available upon request from the Clerk-Treasurer.