

**Town of Coupeville  
Regular Council Meeting  
September 13, 2022  
6:36 p.m.**

**PRESENT:** Mayor Hughes, Councilmembers Jackie Henderson, Rick Walti, Pat Powell, Jenny Bright and Mike Moore.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Donna Keeler

**CHANGES AND APPROVAL OF THE AGENDA**

The Agenda was approved as presented.

**APPROVAL OF MINUTES**

The Minutes of the Regular Council Meeting of August 23, 2022 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes reported that managerial staff have been spending much of their time working on the 2023 budget.
- The Town hosted a meeting, along with representatives from the Navy, for property owners who will be impacted by the waterline installation on Big Cedar Lane.
- Mayor Hughes reported the Arts and Crafts Festival was a huge success, and enjoyed by visitors, residents and local businesses.
- Mayor Hughes informed the Council the State Treasurer, Mike Pellicciotti was a guest speaker at the recent Economic Development Council meeting. He shared information about the improvements he's made to the State's financial position, through a variety of cost saving changes.
- Mayor Hughes corrected a scrivener's error made during recording of the ordinance passed in November 2021, regarding large animals. The ordinance number, which was incorrectly recorded as 771, should have been recorded as 779.
- Finally, Mayor Hughes informed the Council and audience that she will be giving her State of the Town address to the Chamber group on Thursday, and will make that presentation available online for all who want to see it, that the annual Whidbey Island Naval Air Station Open House is this Saturday, and that the Neighborhood Emergency Team will be conducting a drill on September 27<sup>th</sup>.

**PRESENTATION**

Planning Director Donna Keeler gave a brief presentation covering the Comprehensive Plan Update, including a timeline, the current status of the project, and goal setting related to specific benchmarks. The Planning Director walked the Council through a 59 slide PowerPoint created using information gathered by our consultants ([https://townofcoupeville.org/wp-content/uploads/2022/09/Coupeville-Concepts-for-Planning-Commission\\_22-0906-v2.pdf](https://townofcoupeville.org/wp-content/uploads/2022/09/Coupeville-Concepts-for-Planning-Commission_22-0906-v2.pdf)).

**NEW BUSINESS**

**Schedule Public Hearings on proposed budget, revenue sources & property tax according to 2023 Budget Calendar**

**Council Action:** A motion was made by Councilmember Henderson, second by Councilmember Moore, to approve the 2023 Budget Public Hearings, as scheduled in the adopted 2023 Budget Calendar, to be

held in the Island County Commissioner’s Hearing Room, at the Regular Council Meetings beginning at 6:30 p.m. on those dates. The motion passed unanimously.

**Appoint Sally Garratt to the Ebey’s Landing National Historical Reserve Trust Board**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to appoint Sally Garratt to the Ebey’s Landing National Historical Reserve Trust Board for a four-year term ending October 1, 2026. The motion passed unanimously.

**Schedule a joint workshop with the Planning Commission to work on the Comp Plan**

Council Action: No action was taken on this item.

**Approve amended contract with Makers for additional Comp Plan work**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bright, to approve the Contract Addendum between the Town of Coupeville and MAKERS architecture and urban design, LLP for professional services to conduct the Comprehensive Plan Update. The motion passed 4-1.

**COUNCIL REPORTS**

Councilmember Henderson reported that the trail guides created by the Island County Tourism Board, in conjunction with a number of partner agencies, is very popular. The Board is considering creating a cultural heritage guide and hoping to get a grant to fund that project. The Board is currently soliciting the public for their input regarding Travel and Tourism, through an online survey: <https://www.surveymonkey.com/r/PGVFKYM>

Councilmember Powell reported that the Walking Ebey’s Trail System, phase 1 and 2 are now complete. The project will connect existing trails within the Reserve and is a multi-year project that is close to completion. You can find a map of the Walking Ebey’s Trail System online: [https://www.wclt.org/wp-content/uploads/2022/08/WalkingEbeys\\_TrailMapwText-002.pdf](https://www.wclt.org/wp-content/uploads/2022/08/WalkingEbeys_TrailMapwText-002.pdf)

Councilmember Walti attended the August Utility Advisory Committee Meeting, where the group discussed options available to a neighboring water system, for connection to the Town’s system; upcoming grant availability and the Town’s eligibility; and level-of-service goals for the Town’s utility systems, with regard to the current Comprehensive Plan Update.

Councilmember Bright reported that Island Transit will begin phase 3 of their Island Transit Maximized project, which will include a new route as well as a revision to 3 other routes currently in their schedule. For more information on the project and the upcoming route changes, and to subscribe to their rider alerts, visit Island Transit’s website: <https://www.islandtransit.org/island-transit-maximized>

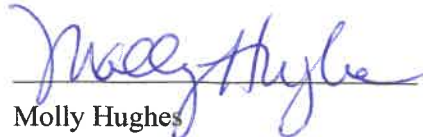
**ADJOURNMENT:** 8:03 p.m.

Respectfully Submitted:



Clerk Treasurer Kelly Beech

MAYOR:



Molly Hughes

*A complete video recording of this meeting is available upon request from the Clerk-Treasurer.*