



**TOWN COUNCIL WORKSHOP  
AGENDA  
Remote: Go-To-Meeting  
November 29, 2021  
6:30 pm**

- **Final Public Hearing on 2023 Annual Budget**
- **Adoption of Ordinance 783, regarding the 2023 Annual Budget**

**To join the meeting from your computer, tablet or smartphone.**  
<https://www.gotomeet.me/TownOfCoupeville/coupeville-town-council-meeting>

**To access the Town Council meeting remotely, by phone dial 571-317-3122 and use access code 707-347-805.**



## COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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### YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.

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