

**Town of Coupeville
Regular Council Meeting
June 28, 2022
6:07 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Jackie Henderson, Michael Moore, Pat Powell, and Rick Walti

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Donna Keeler

CHANGES AND APPROVAL OF THE AGENDA

The Mayor proposed the following changes to the Agenda:

- Add a Presentation about*
- Remove Business Item #1 Interlocal Agreement with Island County*
- Add a new item #1 Approval of Service Contract with Oasys Tech*

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Moore, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Council Regular Meeting of June 14, 2022 were approved as corrected.

PRESENTATION

Proclamation of Marshal Shawn Warwick Day, in recognition of Marshal Warwick's many years of dedicated service to the Town.

MAYOR'S REPORT

- Mayor Hughes announced that the land swap with the Whidbey Camano Land Trust is officially complete and has been recorded with the County.
- Mayor Hughes informed the Council and audience that one electric vehicle charger has been installed and is available for use, the other is waiting on repair.
- Mayor Hughes reported that the Job Fair held last week was a great success and that the Town received 3 applications from the attendees.
- Mayor Hughes attended the Economic Development Council annual meeting last week.
- Mayor Hughes informed the Council that she met with NET Coordinator Bonnie Abney to get an update on all of the emergency preparedness work they are doing in the Town; including working on interlocal agreements with the school district for potential warming stations, and holding a membership meeting on July 19th in the Coupeville Library Meeting Room.
- Finally, Mayor Hughes reminded the Council and attendees that Town Hall will be closed on Independence Day, and that the annual Lions Garage Sale will be this weekend.

NEW BUSINESS

Approve Service Agreement with Oasys Tech

Council Action: A motion was made by Councilmember Moore, second by Councilmember Bright, to approve Information Technology Support Services contract with Oasys Tech, as attached. The motion passed unanimously.

Approve Contract for on-call engineering services with Harmsen LLC

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bright, authorizing the Mayor to sign a Professional Services Agreement with Harmsen LLC for on-call engineering services. The motion passed unanimously.

Approve Contract for Sea Level Rise Vulnerability Assessment with Peak Sustainability Group

Council Action: A motion was made by Councilmember Moore, second by Councilmember Powell, to direct the Mayor to sign the Professional Services Agreement between the Town of Coupeville and Peak Sustainability Group for the Coupeville Sea Level Rise Vulnerability Assessment Project. The motion passed unanimously.

Approve Ordinance 777 regarding new Fireworks Code

Council Action: A motion was made by Councilmember Powell, second by Councilmember Walti, to approve Ordinance 777 amending Coupeville Town Code 8.08 regarding the sale and discharge of fireworks. The motion passed unanimously.

Approve Resolution 22-06 authorizing an amendment to the Comprehensive Plan

Council Action: A motion was made by Councilmember Bright, second by Councilmember Henderson, authorizing the Mayor to sign Resolution No. 22-06 adopting an amendment to the Comprehensive Plan. The motion passed unanimously.

Approval of May 2022 Payroll and June 2022 Claim Vouchers/Warrants

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to approve May 2022 payroll transactions and warrants #36635 to #36640 as attached; for a total of \$109,732.19, and June 2022 A/P #36641 to #36698 as attached; for a total of \$301,577.94. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Rick Walti reported that the Utility Advisory Committee discussed the status of FEMA Waterline Project, and the FEMA Storm Damage Grant at their last meeting. Both projects are being coordinated by DAVIDO Engineering.

Councilmember Pat Powell reported that she will be retiring from her position as Director of the Whidbey Camano Land Trust at the end of August, and announced that her replacement will be Ryan Etling.

ADJOURNMENT: 7:25 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

A complete video recording of this meeting is available upon request from the Clerk-Treasurer.