

**TOWN OF COUPEVILLE
PLANNING COMMISSION MEETING
MINUTES
May 4, 2021
6:00 p.m.**

PRESENT

Chair Michelle Cook, Commissioners Ralph Gamble, Dana Luvera, Von Summers, Gary Armstrong.

STAFF PRESENT

Planning Director Donna Keeler, Assistant Planner Jewell Hamilton, Recording Secretary Claudia Golden.

APPROVAL OF AGENDA

The agenda for the regular Planning Commission meeting of May 4, 2021, was approved as presented.

APPROVAL OF MINUTES

The minutes for the Planning Commission meeting of April 6, 2021, were approved as presented.

DISCUSSION ITEMS

Planner Keeler presented the items for discussion.

- Shoreline Master Program – Periodic Review Update
- Comprehensive Plan Update – Work Program

Alex Capron *The Watershed Company*, provided a description of a Shoreline Master Program: Periodic Update, Public Participation Plan, for the Commission. Planner Keeler further described the public participation goals and opportunities, along with public comment periods and hearings and a general timeline Included in the staff report, were frequently asked questions.

Questions were asked and answered.

Planner Keeler presented a draft of the Town of Coupeville Comprehensive Plan Update: Work Plan/Scope of Work. Included were the Plans guiding principles, and elements. An outline of the tasks involved in the 3 phases of the update, were included in the presentation.

Questions were asked and answered.

NEW BUSINESS


No New Business

AUDIENCE INPUT

None.


ADJORNMENT 6:45P.M.

Respectfully submitted,



Handwritten signature of Claudia Golden in black ink, written over a horizontal line.

Claudia Golden, Recording Secretary



Handwritten signature of Donna Keeler in blue ink, written over a horizontal line.

Donna Keeler, Planning Director