

Comprehensive Plan Update RFP

RESPONSES TO QUESTIONS / ADDITIONAL INFORMATION

Updated: June 24, 2021

1. Proposal page Limit: *There is no limit to the number of pages.*
2. Level of SEPA Environmental Review: *We will look to the selected consultant for guidance on the level of environmental review. An EIS was not prepared for the last Comprehensive Plan update in 2012 and staff is under the opinion that an EIS will not be necessary for this next update. The cost proposal should include the Comprehensive Plan update as well as SEPA environmental review.*
3. Budget: *Up to \$100,000 is approved in the 2021 budget cycle. Staff anticipates increases in funding during future cycles based on the costs to complete the project.*
4. Proposal format? One digital copy, and one paper copy will suffice.
5. Possibility of joint Planning Commission and Town Council meetings for briefings and discussions: The Town is open to this idea. The Mayor has expressed interest in joint workshops/discussions.
6. Possibility of in-person meetings: The Town expects to hold in-person meetings this fall, however things could change.