



TOWN OF COUPEVILLE

4 NE Seventh Street / PO Box 725, Coupeville, WA 98239
Phone 360.678.4461 · www.townofcoupeville.org

SHORELINE SUBSTANTIAL DEVELOPMENT PERMIT EXEMPTION APPLICATION

Town File No. _____

The Town of Coupeville’s Shoreline Master Program (Chapter 16.30 CTC) exempts certain developments and activities from the requirement to obtain a shoreline substantial development permit pursuant to the Washington State Shoreline Management Act (RCW 90.58). Proposals exempt from a substantial development permit are still required to comply with all applicable policies and regulations of the SMP and may also require a shoreline conditional use permit and/or a shoreline variance. Please provide detail sufficient for the Town Planner to determine eligibility for an exemption and consistency with the SMP. Please note that proposals exempt from a substantial development permit must comply with state and federal regulations, which may include permits from other agencies.

Applicant: _____

Mailing address: _____

Email Address: _____ Phone: _____

Property owner: _____

Mailing address: _____

Email address: _____ Phone: _____

Property description:

Assessor’s Tax Parcel number and street address, if any, of all lots within the project. If the site is within Penn Cove, describe the nearest upland site. Project site ____ Nearest upland site ____

Current use of the property and existing improvements:

Proposed use of Property: _____

Site plan

The exemption request must include an 8 1/2-inch by 11-inch site plan scaled and suitable for copying. The site plan should include the following:

- North arrow and scale
- Property boundaries and development site area boundaries
- Existing buildings, structures, parking areas, and other property improvements
- Proposed buildings and structures and other property improvements
- Existing and proposed changes to topography, vegetation, and other features
- Water bodies and wetlands
- Ordinary high water mark

Proposal description: _____

(The Town may request additional clarification or documentation as determined necessary for findings of eligibility for exemption and compliance with the SMP policies and regulations.)

Proposed use of property: _____

Estimated cost or fair market value of proposal: _____

Application fee: \$250

I/We hereby certify that to the best of my/our knowledge the information contained in this application is a true and complete description. I/We acknowledge that development of the proposal may not occur until approval has been granted by the Town of Coupeville. The undersigned owner grants his/her/its permission for public officials, staff, and agents to enter and inspect the site at any reasonable time for the purpose of reviewing this application.

Applicant's Signature

Date

Owner's Signature

Date

Date received _____
Date fee paid _____
Receipt No. _____