

**Town of Coupeville Regular Council Meeting  
February 23, 2021  
6:30 p.m.**

**PRESENT:** Mayor Hughes, Councilmembers Jenny Bright, Michael Moore, Rick Walti, Pat Powell, and Jackie Henderson.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Donna Keeler

**CHANGES AND APPROVAL OF THE AGENDA**

The Mayor requested to add NEW BUSINESS item #4, Adoption of Resolution 21-03, regarding Town of Coupeville Personnel Policies; and an EXECUTIVE SESSION, per RCW 42.30.110 (g), to review the performance of a public employee, expected to last 20 minutes.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to approve the Agenda as amended. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of February 09, 2021 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes informed the Council that Governor Inslee has passed a new \$2.2 Billion COVID relief package, allocating \$240 Million to helping small businesses.
- Mayor Hughes attended a Coupeville Chamber meeting, where new Board Members were installed.
- Mayor Hughes was a guest speaker during a Zoom meeting of preschoolers, where she described what it's like to be a Mayor.
- Mayor Hughes informed the Council that the Coupeville Historic Waterfront Association has begun their beautification work at the entrance to the wharf.
- Mayor Hughes reported that her day spent with the Leadership Whidbey program went well.
- Mayor Hughes informed the Council that she is working to finalize the O&M agreement with the Navy, for the new Water Plant, and hopes to have an agreement ready for Council approval soon.
- Mayor Hughes reported that the Navy is moving forward with the waterline extension on Big Cedar, and that the Town will begin the condemnation process to facilitate the extension.
- Mayor Hughes announced that the Town has hired a new Assistant Planner, and that she is expected to start on March 8<sup>th</sup>.
- Finally, Mayor Hughes publicly thanked the entire Public Works department for all of their hard work and long hours keeping the Coupeville streets clear during our recent snow event.

**AUDIENCE INPUT**

A resident addressed the Council to express his concern that the Coupeville Post Office is not adhering to the current Federal Mask Mandate.

A resident encouraged the Council to consider enacting a ban on feeding deer within Town limits, and publicly thanked the Coupeville Marshal's Office for their help in humanely dispatching a deer near her property, that needed to be euthanized.

Planning Director Donna Keeler read an emailed comment from a resident, regarding the resident's concern over the growing deer population I Coupeville. The resident asked the Council to consider options for reducing the herd, and asked that they consider a change in the height restrictions for fencing.

**NEW BUSINESS**

**Approval of the Watershed Company Agreement for Shoreline Master Program Review**

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to direct the Mayor to sign the Professional Services Agreement between the Town of Coupeville and the Watershed Company for consultant services outlined in Exhibit A of the Agreement. The motion passed unanimously.

**Approval of Consulting Engineering Professional Services Agreement with Davido Group, Inc.**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to approve the Professional Service Agreement with Davido Consulting Group, Inc. for consulting engineering services for 2021 and 2022. The motion passed unanimously.

**Approval of January 2021 Payroll and February 2021 A/P transactions and warrants.**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore to approve January 2021 payroll transactions and warrants #35523 to #35527 as attached; for a total of \$104,679.91; and February 2021 A/P transactions and warrants #35528 to #35582 as attached; for a total of \$102,937.81. The motion passed unanimously.

**Adoption of Resolution 21-03, regarding Town of Coupeville Personnel Policies**

Council Action: A motion was made by Councilmember Bright, second by Councilmember Henderson to approve Resolution 21-03, regarding the Town of Coupeville Personnel Policies, as presented. The motion passed unanimously.

**COUNCIL REPORTS**

Councilmember Moore had nothing to report.

Councilmember Walti had nothing to report.

Councilmember Bright had nothing to report.

Councilmember Powell Had nothing to report.

Councilmember Henderson had nothing to report.

**DISCUSSION**

Mayor Hughes led a discussion about the current Coupeville Town Code regulations regarding fencing, as well as the application process and procedure for installing fencing on property within Town Limits. Council asked a number of questions about the current code restricting fence height, and added that a critical review of the current code should be performed to determine if a code revision is required.

Additionally, Council asked the Mayor to draft a resolution aimed at controlling the deer herd growth, by prohibiting feeding deer within Town limits. The Mayor will bring a draft Ordinance to the Council for discussion at the next Council Meeting.

**EXECUTIVE SESSION**

At 8:03 p.m. the Mayor announced that the Council would enter into Executive Session per RCW 42.30.110 (g), to review the performance of a public employee. She announced that the session was expected to last 20 minutes. No action was taken during the Executive Session. At 8:30 p.m. the Council returned to regular session.

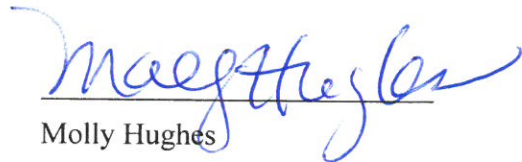
**ADJOURNMENT:** 8:30 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

*A complete video recording of this meeting is available upon request from the Clerk-Treasurer.*