

**Town of Coupeville
Regular Council Meeting
November 24, 2020
6:30 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jenny Bright, Michael Moore, Rick Walti, and Jackie Henderson

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to excuse Councilmember Pat Powell from the November 24, 2020 Regular Council Meeting. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech

CHANGES AND APPROVAL OF THE AGENDA

The Agenda was approved as presented.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 27, 2020 and November 10, 2020, were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes informed the Council that staff met with the consultant the Town hired to conduct a Rate Study, and work is underway.
- Mayor Hughes participated in a District 1 virtual Town Hall with Commissioner Price-Johnson, and Mayor Callison, where information about how Sno-Isle Libraries have modified their services in response to Social Distancing requirements was shared.
- Mayor Hughes attended an NAS Whidbey Island virtual Leadership Forum that included a presentation by Captain Arnie about the status of Growler Squadrons at the base.
- Mayor Hughes attended a virtual Economic Development Council meeting where participants had the opportunity to hear from local legislators.
- Finally, Mayor Hughes informed the Council that due to circumstances outside of the Town's control, she has made the difficult decision to return the STBG grant for the Terry Road improvements back to the IRTPO.

PUBLIC HEARING

The Mayor opened the Public Hearing at 6:48 p.m. She asked the Council if they were aware of any conflicts of interest or appearance of fairness issues. Hearing none, the Mayor asked Clerk Treasurer Kelly Beech to proceed with the presentation of Ordinance 761, authorizing the 2021 Annual Budget. The public was invited to comment. No members of the audience spoke at the hearing. The Mayor then asked the Clerk Treasurer if any comments had been received by the advertised deadline. Hearing that no comments were received by the Clerk Treasurer regarding this proceeding, the Mayor gave the Council the opportunity to ask clarifying questions. Questions were asked and answered. The Mayor closed the public hearing at 6:50 p.m.

NEW BUSINESS

Adoption of Ordinance 761, Authorizing the 2021 Annual Budget

Council Action: A motion was made by Councilmember Moore, second by Councilmember Bright, to adopt Ordinance #761 authorizing the 2021 Annual Budget as presented. The motion passed unanimously.

Cancel December Town Council Meetings

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bright, to cancel the December 8th and December 22nd Council Meetings. The motion passed unanimously.

Approval of October 2020 Payroll and November 2020 Claim Vouchers/Warrants

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore to approve October 2020 payroll transactions and warrants #35329 to #35333 as attached; for a total of \$102,096.06; and November 2020 A/P transactions and warrants #35334 to #35390 as attached; for a total of \$99,515.39. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Henderson had nothing to report.

Councilmember Moore had nothing to report.

Councilmember Walti reported that the Utility Advisory Committee met in November and discussed the Rate Study progress.

Councilmember Bright had nothing to report.

EXECUTIVE SESSION

At 6:58 p.m. the Mayor announced that the Council would enter into Executive Session per RCW 42.30.110(1)(i), To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. She announced that the session was expected to last 20 minutes. No action was taken during the Executive Session. At 7:18 p.m. the Council returned to regular session.

ADJOURNMENT: 7:19 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

A complete video recording of this meeting is available upon request from the Clerk-Treasurer.