

**Town of Coupeville
Regular Council Meeting
January 12, 2021
6:32 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jenny Bright, Pat Powell, Rick Walti, Jackie Henderson, and Michael Moore.

STAFF PRESENT: Clerk Treasurer Kelly Beech

CHANGES AND APPROVAL OF THE AGENDA

The Mayor requested to add action item #6: Approve a contract with NW Civil, for storm water abatement work on Front Street.

The agenda was approved as amended.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of November 24, 2020, were approved with the following amendment:

DISCUSSION

~~Mayor Hughes presented her administrative plan for her next term to the Council. Council requested the Mayor draft an ordinance for consideration at the next Regular Council Meeting, setting the Mayor's salary for the next four year term.~~

MAYOR'S REPORT

- Mayor Hughes informed the Council that Councilmember Jackie Henderson retired as the Island County Health and Human Services Director on December 31, 2020.
- Mayor Hughes announced updates related to the COVID vaccine distribution plan in Island County.
- Mayor Hughes gave the Council a brief update on work being conducted in all departments, including a summary of projects there were accomplished during 2020.
- Mayor Hughes attended the monthly District 1 COVID Task Force Meeting, where the rollout of vaccines was discussed.
- Mayor Hughes informed the Council that the Town is involved with providing feedback related to proposed State regulations regarding PFOA contamination.
- Mayor Hughes announced that she is among a handful of municipal leaders that will be guest presenters at the Leadership Program, administered by Skagit Valley College, on February 19th.
- Finally, Mayor Hughes informed the Council that the organizers of Musselfest have chosen to postpone the event until a date to be determined, and that the organizers of the Penn Cove Water Festival have decided to cancel the event this year.

AUDIENCE INPUT

Coupeville Chamber of Commerce Director Linda Eccles thanked the Council for all of their support during these last few months, and shared details of some promotions sponsored by local businesses.

PRESENTATION

Mayor Hughes presented an “Wastewater Treatment Plant Outstanding Performance Award” to Utilities Superintendent Joe Grogan. The award is presented to wastewater treatment plants that achieve full compliance with their water quality permits, and was awarded to only 125 of the 300 plants that operated in 2019. This is the tenth consecutive year that Coupeville has received this award.

NEW BUSINESS**Approve Ordinance 762, 2021 Budget Amendment**

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson to adopt Ordinance No.762 revising the Budget for Fund 631, of the Town of Coupeville for 2021, total expenditure amount of \$14,400. The motion passed unanimously.

Appointment to Island Transit Board of Directors, Island County Tourism Committee, and the Law and Justice Council

Council Action: A motion was made by Councilmember Walti, second by Councilmember Henderson to appoint Councilmember Michael Moore to the Law and Justice Council; Councilmember Jenny Bright to the Island Transit Board of Directors, and Councilmember Jackie Henderson to the Island County Tourism Board. The motion passed unanimously.

Approval of November & December 2020 payroll transactions and warrants

Council Action: A motion was made by Councilmember Walti, second by Councilmember Henderson to approve November Payroll transactions and Vouchers: #35391 to #35395 as attached; for a total of \$97,263.76 and December Payroll transactions and Vouchers: #35437 to #35441 as attached; for a total of \$103,938.29. The motion passed unanimously.

Approve a contract with NW Civil, for storm water abatement work on Front Street

Council Action: A motion was made by Councilmember Walti, second by Councilmember Bright to approve the contract with NW Civil as presented. The motion passed unanimously.

DISCUSSION

Mayor Hughes led a brief discussion about proposed military use of Washington State Parks for training. Council requested the Mayor draft a letter supporting the need for training, and listing some concerns about using the parks for military training.

Mayor Hughes shared two contracts, one with the Federal Emergency Management administration for the Fort Casey Water Line Replacement, and the other with the Transportation Improvement Board for the Town’s overly grant awards. Both were signed during the month of December. Both contracts were previously discussed in council meetings and the expenditures associated with those contracts were included in the approved 2021 Budget.

Council Action: A motion was made by Councilmember Moore, second by Councilmember Bright to ratify the Mayor’s actions and signing of the contracts. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Powell reported that retail sales tax report show activity in our area has done surprising well during the pandemic, and she credits the “Shop Local” promotions for much of that success. The Island County Tourism Board is working on promoting experienced-based tourism in our area, and have been very flexible in their approach during these last few months. Councilmember Powell asked Coupeville Chamber Director Lynda Eccles to add to her report. Director Eccles shared that the Board is planning to launch a new catalog, as part of the Shop Local campaign, in April.

Councilmember Walti reported that the Utility Advisory Committee met with Katy Isaksen to review the Rate Study plan, and discussed next steps.

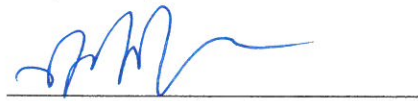
Councilmember Bright had nothing to report.

Councilmember Moore had nothing to report.

Councilmember Henderson reported that Island Transit is working on “reimagining” transit and it’s uses on the island. She reminded the Council to let newly appointed Councilmember, Jenny Bright, know of any priorities they may have for Coupeville, involving the transit system, so she could bring those concerns to the Board.

ADJOURNMENT: 8:17 p.m.

Respectfully Submitted:



Clerk Treasurer Kelly Beech

MAYOR:



Molly Hughes

A complete video recording of this meeting is available upon request from the Clerk-Treasurer.