



## TEMPORARY OUTDOOR DINING PERMIT APPLICATION AND PERMIT

Temporary outdoor dining is not authorized to commence until this permit is approved and returned to you by the Town of Coupeville. The property owner or property management company shall be responsible for ensuring that the restaurant(s) listed below will operate in compliance with permit approval requirements.

Restaurant Name \_\_\_\_\_

Primary Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

After Hours Contact Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Property Owner Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Total no. of existing seats (Indoor & Outdoor Pre-Covid)	No. of existing seats with social distancing	No. of proposed temporary outdoor seats	No of existing parking spaces	No. of parking spaces used for temporary seating

Date new/additional outdoor seating is to begin \_\_\_\_\_ Proposed hours of outdoor dining \_\_\_\_\_

\_\_\_\_ Please provide a plan with dimensions showing the layout and arrangement of the proposed outdoor seating area, including overall dimensions, aisle widths, access to adjacent building and restrooms, the location of tables/chairs, umbrellas, location of and type of temporary physical barriers, controlled access points, ADA access, and maintained emergency access. *Note: Temporary physical barriers are required to separate dining areas from parking and driving aisles. If temporary outdoor dining is to be located in designated parking area, please show the location of available parking and identify traffic control measures.*

\_\_\_\_ Please attach a copy of the Capacity Certificate for the establishment and if alcohol is served outdoors, provide a copy of the Washington State Liquor and Cannabis Board License.

## TEMPORARY OUTDOOR DINING OPERATIONAL CRITERIA AND CONDITIONS

**Social Distancing, Occupancy and Location:**

- \_\_\_ Must comply with all State and County criteria related to social distancing requirements.
- \_\_\_ Only one permit per site.
- \_\_\_ New or expanded seating areas cannot result in total occupancy greater than the originally approved occupancy limit (number of seats) for the dining facility.
- \_\_\_ Dining areas are not permitted within public rights of way or on public sidewalks.
- \_\_\_ Disabled/ADA compliant access within the property and to and from the seating to the building, restrooms and parking areas must be maintained. Property owners and business are responsible for ensuring compliance with the American’s with Disabilities Act (ADA) and accessibility requirements of the Uniform Building Code.
- \_\_\_ Emergency access to all adjacent structures shall be maintained at all times.
- \_\_\_

**Operational Limits, Accessory Structures, Alcohol Service:**

- \_\_\_ Customers shall only be served when seated at tables. No standees (except take-out orders, which should have a separate waiting area).
- \_\_\_ Outdoor dining shall be cleaned throughout the day (operating hours of restaurant), which shall include removal of debris and trash.
- \_\_\_ No outdoor food or beverage prep shall be permitted in temporary dining areas.
- \_\_\_ Temporary outdoor area must close no later than 10:00 p.m.
- \_\_\_ Dining areas shall be located to provide an adequate buffer between dining areas and drive aisles and from parked vehicles to allow for door openings.
- \_\_\_ The only permitted furniture within the temporary outdoor dining area are tables, chairs and properly anchored umbrellas or tents/temporary structures. The restaurant operator shall provide and properly secure the furniture.
- \_\_\_ Restaurants shall follow Washington State Liquor and Cannabis Board rules as stipulated in their on-premise license and shall be limited to properly marked and designated outdoor areas as authorized by such.
- \_\_\_ Outdoor amplified music/entertainment is not permitted.

**Traffic Circulation and Barriers:**

- \_\_\_
- \_\_\_ New outdoor operations cannot interfere with normal vehicle traffic movement including fire department access to the buildings and access to fire hydrants and other firefighting equipment.
- \_\_\_ Outdoor dining may not occupy or block required disabled parking stalls.

**Responsibility Party and Compliance Agreement**

By signing below, you acknowledge that the dining establishment listed on this application complies with the stated criteria and that you will be responsible for ensuring ongoing compliance for the duration of the permit.

Business Owner (print name) \_\_\_\_\_ Signature \_\_\_\_\_  
 Date \_\_\_\_\_

Property Owner, if different (print name) \_\_\_\_\_ Signature \_\_\_\_\_  
 Date \_\_\_\_\_

**STAFF USE ONLY**

Application Received:	Permit #:
Approved/denied by:	Permit Expiration date: