

**Town of Coupeville
Regular Council Meeting
August 25, 2020
6:30 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jenny Bright, Rick Walti, Pat Powell, Jackie Henderson, and Michael Moore.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Acting Planning Director Donna Keeler

CHANGES AND APPROVAL OF THE AGENDA

The Mayor requested to add the following to the Agenda:

DISCUSSION

- Boys & Girls Club Support

The Agenda was accepted as amended.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of August 11, 2020, were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes reported that the Coupeville Historic Waterfront Association is sponsoring micro-loans to Coupeville businesses through their LENT program. Additionally, they are moving forward with plans to improve the wharf; promoting involvement in the B&O Mainstreet Credit Program; and coming up with solutions to still have the annual Halloween Parade this year.
- Mayor Hughes reported that the Coupeville Chamber of Commerce has received 8 reimbursement requests related to the Small Business Grant program they are administering on the Town's behalf.
- Mayor Hughes encouraged everyone to explore the new shopping portal created and sponsored by the Coupeville Chamber of Commerce: explorecoupeville.com
- Mayor Hughes informed the Council that the Island County Economic Development Council was just awarded additional CARES funding, which will be used to support County businesses.
- Mayor Hughes met remotely with State Representative Dave Paul, Langley Mayor Tim Callison, and Oak Harbor Mayor Eob Severns to discuss leadership opportunities on Whidbey Island. The discussion included information about a new leadership program at the Skagit Valle College Oak Harbor campus.
- Finally, Mayor Hughes informed the Council that she would be taking a short vacation from August 27th through September 2nd, and that Acting Planning Director Donna Keeler would be in the office on September 2nd.

AUDIENCE INPUT

An audience member expressed his regret about an email he sent to the Mayor during the Navy's EIS process. He added that not only did he misunderstand her position, he also regretted the tone he used in the communication.

NEW BUSINESS

Approval of amendments to the Shoreline Master Program and Chapter 16.13 of the Coupeville Town Code

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to adopt the Findings of Fact and accept the recommendation by the Planning Commission and staff to

adopt amendments to the Shoreline Master Program and Chapter 16.13 of the Coupeville Town Code. The motion passed unanimously.

Approve participation in Island County Consortium for the disbursement of Community Development Block Grant – COVID funds

Council Action: A motion was made by Councilmember Moore, second by Councilmember Walti, to approve the Town of Coupeville’s participation in the Island County Consortium for the disbursement of Community Development Block Grant – COVID funds. The motion passed unanimously.

Approval of Vision Contract for Printing

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to approve a contract with Vision Forms Services to outsource the Town’s utility bill printing. The motion passed unanimously.

Approval of July 2020 payroll transactions and warrants and August 2020 A/P transactions and warrants

Council Action: A motion was made by Councilmember Walti, second by Councilmember Henderson, to approve June 2020 payroll transactions and warrants #35113 to #35117 as attached, for a total of \$110,453.48; and July 2020 A/P transactions and warrants #35118 to #35118 as attached, for a total of \$93,607.90. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Walti reported that the Utility Advisory Committee discussed the 10-year Water System Plan at its last meeting and has decided to move forward with finding a consultant to perform a Rate Study.

Councilmember Henderson had nothing to report.

Councilmember Moore had nothing to report.

Councilmember Powell had nothing to report.

Councilmember Bright had nothing to report.

DISCUSSION

Mayor Hughes led a discussion about possible support for the Boys & Girls Club of Snohomish County’s Coupeville Club. The Coupeville Club has been providing no-cost childcare for essential workers since the COVID-19 pandemic began and the Mayor would like the Council to consider providing some financial support to the Club, using remaining State CARES funding.

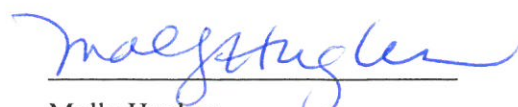
EXECUTIVE SESSION

At 7:45pm the Mayor excused the audience to convene the Council in Executive Session, per RCW 42.30.110 (1)(g), To review the performance of a public employee. She announced that the session would last until 8:00pm, at which time the Council would reconvene in open session to adjourn. No action was taken during the Executive Session.

ADJOURNMENT: 8:00 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.