

**Town of Coupeville
Regular Council Meeting
August 11, 2020
6:38 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jenny Bright, Rick Walti, Jackie Henderson, Pat Powell, and Michael Moore.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Acting Planning Director Donna Keeler, Utilities Superintendent Joe Grogan

CHANGES AND APPROVAL OF THE AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of July 28, 2020, were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes and Utilities Superintendent Joe Grogan met with Captain Army at the Water Treatment Plant for a tour of the new facility. The PLant has been in operation for one year..
- The Mayor announced to the Council that all of the annual events in Coupeville have been cancelled through the end of the year, with the exception of the Red Ticket Drawing and Christmas Parade.
- Mayor Hughes informed the Council that the audit is ongoing and we expect to have that finished by the end of the month.
- Mayor Hughes attended a remote meeting on the Economic Recovery of Island County District One.
- Mayor Hughes reported that Acting Planning Director Donna Keeler has developed a new form to help local restaurants apply for temporary outdoor seating. and that she has been hard at work getting the Town caught up on COA applications.
- Mayor Hughes mentioned that the recent overlay projects are almost complete, and thanked the Public Works Crew for their hard work to get these projects done this year.
- Finally, Mayor Hughes reported that the Utilities Crew is working on expanded certifications to run the new plant.

NEW BUSINESS

Approve Biosolid Interlocal Agreement with Island County

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to authorize the Mayor to sign the Biosolid Treatment Interlocal Agreement with Island County.. The motion passed unanimously.

Approve Ordinance 759

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Moore, to approve Ordinance No. 759 amending Chapter 143.12 Town Code regarding biosolid treatment and fees. The motion passed unanimously.

Approve On-Call Survey Contract

Council Action: A motion was made by Councilmember Bright, second by Councilmember Henderson, to authorize the Mayor to sign The Professional Services Agreement with Harmsen Survey for on-call surveying services. The motion passed unanimously.

Ratify contracts approved during COVID Emergency Declaration

Council Action: A motion was made by Councilmember Bright, second by Councilmember Powell, to approve the State of Washington Department of Health contract in the amount of \$49,000 signed by the Mayor on March 30, 2020 and to ratify and affirm all prior acts consistent with the intent of this motion.. The motion passed unanimously.

Council Action: A motion was made by Councilmember Walti, second by Councilmember Bright, to approve the ATEC System Associates contract in the amount of \$158,794 signed by the Mayor on May 18, 2020 and to ratify and affirm all prior acts consistent with the intent of this motion. The motion passed unanimously.

Council Action: A motion was made by Councilmember Bright, second by Councilmember Powell, to approve the PNW Civil contract in the amount of \$86,841 signed by the Mayor on April 29, 2020 and to ratify and affirm all prior acts consistent with the intent of this motion. The motion passed unanimously.

Approve 2020 Fiscal Policies

Council Action: A motion was made by Councilmember Moore, second by Councilmember Bright, to approve the 2021 Budget Policies and Priorities as presented.. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Henderson reported that Island Transit has slowly expanded service as COVID-19 restrictions are lifted and modified, and that ridership is still very low.

Councilmember Walti had nothing to report.

Councilmember Powell reported that while tax revenue is down from previous years, we are still the destination of choice and popular with tourists. Our local lodging establishments are seeing an uptick in reservations and sales tax is beginning to creep back up again. There are some popular trends in other Washington cities for increasing tourism and still maintaining social distancing, that may begin to crop up here in Island County. Island County Tourism is working hard to balance tourism promotion, while keeping our visitor levels at a safe number. She added that the Annual Sea, Trees, & Pie Bike Ride has had 400 riders participate in the event, and that the event will be virtual again next year.

Councilmember Moore reported that the Ebey's Trust Board is in the process of creating their 2021 Budget and Workplan.

Councilmember Bright had nothing to report.

DISCUSSION

The Mayor led a brief discussion on mid-year tax data which shows that the Town is not as severely impacted by loss of revenue due to COVID as other municipalities around the state.

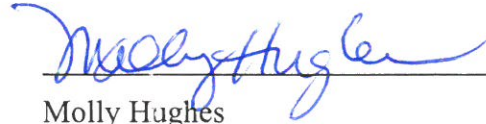
ADJOURNMENT: 7:40 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.