



TEMPORARY OUTDOOR DINING PERMIT APPLICATION AND PERMIT

Temporary outdoor dining is not authorized to commence until this permit is approved and returned to you by the Town of Coupeville. The property owner or property management company shall be responsible for ensuring that the restaurant(s) listed below will operate in compliance with permit approval requirements.

Restaurant Name _____

Primary Contact Name _____

Address _____

Email _____ Phone _____

Cell Phone _____

After Hours Contact Name _____

Email _____ Phone _____

Cell Phone _____

Property Owner Name _____

Email _____ Phone _____

Total no. of existing seats (Indoor & Outdoor Pre-Covid)	No. of existing seats with social distancing	No. of proposed temporary outdoor seats	No of existing parking spaces	No. of parking spaces used for temporary seating

Date new/additional outdoor seating is to begin _____ Proposed hours of outdoor dining _____

____ Please provide a plan with dimensions showing the layout and arrangement of the proposed outdoor seating area, including overall dimensions, aisle widths, access to adjacent building and restrooms, the location of tables/chairs, umbrellas, location of and type of temporary physical barriers, controlled access points, ADA access, and maintained emergency access. *Note: Temporary physical barriers are required to separate dining areas from parking and driving aisles. If temporary outdoor dining is to be located in designated parking area, please show the location of available parking and identify traffic control measures.*

____ Please attach a copy of the Capacity Certificate for the establishment and if alcohol is served outdoors, provide a copy of the Washington State Liquor and Cannabis Board License.

TEMPORARY OUTDOOR DINING OPERATIONAL CRITERIA AND CONDITIONS

Social Distancing, Occupancy and Location:

- ___ Must comply with all State and County criteria related to social distancing requirements.
- ___ Only one permit per site.
- ___ New or expanded seating areas cannot result in total occupancy greater than the originally approved occupancy limit (number of seats) for the dining facility.
- ___ Dining areas are not permitted within public rights of way or on public sidewalks.
- ___ Disabled/ADA compliant access within the property and to and from the seating to the building, restrooms and parking areas must be maintained. Property owners and business are responsible for ensuring compliance with the American's with Disabilities Act (ADA) and accessibility requirements of the Uniform Building Code.
- ___ Emergency access to all adjacent structures shall be maintained at all times.
- ___ Dining areas shall not be within 8 feet of property lines.

Operational Limits, Accessory Structures, Alcohol Service:

- ___ Customers shall only be served when seated at tables. No standees (except take-out orders, which should have a separate waiting area).
- ___ Outdoor dining shall be cleaned throughout the day (operating hours of restaurant), which shall include removal of debris and trash.
- ___ No outdoor food or beverage prep shall be permitted in temporary dining areas.
- ___ Temporary outdoor area must close no later than 10:00 p.m.
- ___ Dining areas shall be located to provide an adequate buffer between dining areas and drive aisles and from parked vehicles to allow for door openings.
- ___ The only permitted furniture within the temporary outdoor dining area are tables, chairs and properly anchored umbrellas or tents/temporary structures. The restaurant operator shall provide and properly secure the furniture.
- ___ Restaurants shall follow Washington State Liquor and Cannabis Board rules as stipulated in their on-premise license and shall be limited to properly marked and designated outdoor areas as authorized by such.
- ___ Outdoor amplified music/entertainment is not permitted.

Traffic Circulation and Barriers:

- ___ Town approved temporary physical barriers shall be provided, to separate dining areas from parking and drive aisles.
- ___ New outdoor operations cannot interfere with normal vehicle traffic movement including fire department access to the buildings and access to fire hydrants and other firefighting equipment.
- ___ Outdoor dining may not occupy or block required disabled parking stalls.

Responsibility Party and Compliance Agreement

By signing below, you acknowledge that the dining establishment listed on this application complies with the stated criteria and that you will be responsible for ensuring ongoing compliance for the duration of the permit.

Business Owner (print name) _____ Signature _____
Date _____

Property Owner, if different (print name) _____ Signature _____
Date _____

STAFF USE ONLY

Application Received:	Permit #:
Approved/denied by:	Permit Expiration date: