

**Town of Coupeville  
Regular Council Meeting  
May 26, 2020  
6:30 p.m.**

**PRESENT:** Mayor Hughes, Councilmembers Jenny Bright, Rick Walti, Pat Powell, Jackie Henderson, and Michael Moore.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Utility Superintendent Joe Grogan

**CHANGES AND APPROVAL OF THE AGENDA**

The Mayor requested to add the following to the Agenda:

**EXECUTIVE SESSION**

- Per RCW 42.30.110 (1)(g), To review the performance of a public employee, which is expected to last ten minutes.

The Agenda was accepted as amended.

**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of May 12, 2020, were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes reported that she has spent a lot of time working with the Coupeville Chamber of Commerce, and the Coupeville Historic Waterfront Association, planning the safe reopening of local businesses.
- Mayor Hughes informed the Council that the audit is underway and still in the beginning stages of information gathering.
- Mayor Hughes announced that the Town purchased a banner to commemorate Memorial Day and then presented the signed banner to the base as a "Thank-you" from the entire Town.
- Mayor Hughes informed the Council of some upcoming construction on South Main Street and Alexander Street, related to the grants the Town received from the State for street and sidewalk repair.
- Mayor Hughes reported that the media pilot study at the Water Treatment Plant, part of the Town's plan to increase water production, started last week.
- Finally, Mayor Hughes informed the Council that she would be meeting with Planning Director Owen Dennison and Clerk Treasurer Kelly Beech to discuss a safe-opening plan for Town Hall later this week.

**NEW BUSINESS**

**Approval of April 2020 Payroll and May 2020 A/P transactions and warrants**

**Council Action:** A motion was made by Councilmember Walti, second by Councilmember Moore, to approve April 2020 payroll transactions and warrants #34927 to #34931 as attached; for a total of \$132,895.39.; and May 2020 A/P transactions and warrants #34932 to #34983 as attached; for a total of \$56,407.62. The motion passed unanimously.

**COUNCIL REPORTS**

Councilmember Henderson had nothing to report.

Councilmember Walti reported that the Utility Advisory Committee discussed the status of the FEMA waterline grant, the Department of Ecology Stormwater Study grant, the Department of Ecology Sewer line extension grant, and the Town's update to the Water Plan. Of the grants discussed, only the

Stormwater Study Grant has been awarded, the others are still in various stages of application and approval.

Councilmember Powell had nothing to report.

Councilmember Bright had nothing to report.

Councilmember Moore had nothing to report.

**DISCUSSION**

Utilities Superintendent Joe Grogan led a discussion about the Town's proposal to begin accepting Biosolids for the County on a temporary basis. He answered the questions the Council posed at the last meeting. The Council directed the Utility Superintendent to continue moving forward on drafting an interlocal agreement, and to bring the agreement to a future meeting.

The led a discussion about how COVID-19 has affected the services provided by Island Senior Services to our residents, and explained a shift in how the organization would be using the support provided by the Town to meet the change in resident's needs.

Mayor Hughes led a discussion with the Council explaining how COVID-19 social distancing guidelines have impacted our local businesses on Front Street, and proposed a temporary closing of Front Street to help the businesses meet those recommendations by providing some extra space for customer lines and potentially seating and/or merchandise.

Mayor Hughes led a discussion with the Council about the various funding available to the Town related to COVID-19 mitigation. There are funds available from the Federal Government, the State Government, and our local County. Each source has it own set of restrictions and qualifying uses. The Mayor will begin making purchases the will ultimately be reimbursed by one of these funds to help support local business by providing some basic PPE and signage.

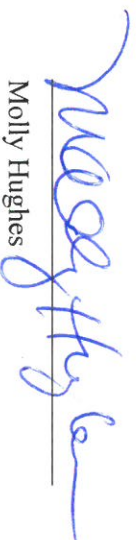
**EXECUTIVE SESSION**

At 7:45pm the Mayor excused the audience to convene the Council in Executive Session, per RCW 42.30.110 (1)(g), To review the performance of a public employee. She announced that the session would last until 8:00pm, at which time the Council would reconvene in open session to adjourn. No action was taken during the Executive Session.

**ADJOURNMENT**: 8:00 p.m.

Respectfully Submitted:

MAYOR:



Molly Hughes

Clerk Treasurer Kelly Beech

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*