

**Town of Coupeville
Regular Council Meeting
March 24, 2020
6:30 p.m.**

PRESENT: Mayor Hughes, Councilmembers Jenny Bright, Rick Walti, Pat Powell, Jackie Henderson, and Michael Moore.

STAFF PRESENT: Clerk Treasurer Kelly Beech and Planning Director Owen Dennison

APPROVAL OF MINUTES

The minutes of the Regular Council Meeting of February 25, 2020, were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes gave a brief summary of COVID-19 cases in Island County to-date, impacts to local businesses and services, and described steps the Town is taking to comply with the Governor's Stay-at-home order; including cancelling Rec Hall reservations, closing Town Hall to the public, and implementing remote work procedures wherever possible.

NEW BUSINESS

Approval of Resolution 20-03 Declaring a State of Emergency

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Moore, to approve Resolution No. 20-03 authorizing the use of emergency procurement procedures and adopting emergency procedures for holding public meetings. The motion passed unanimously.

Approval of Resolution 20-02 Council Procedures

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to approve Resolution 20-02, Council Procedures, as presented. The motion passed unanimously.

Approval of 2021 Budget Calendar

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to adopt the 2021 Budget Calendar as presented. The motion passed unanimously.

Approval of Interagency Agreement with Department of Health

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bright, to approve the Interagency Agreement between the State of Washington Department of Health and the Town of Coupeville for a storm water study. The motion passed unanimously.

Approval of February 2020 Payroll and March 2020 A/P Transactions and Warrants

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to approve February 2020 payroll transactions and warrants #34788 to #34792 as attached; for a total of \$95,570.06.; and March 2020 A/P transactions and warrants #34793 to #34856 as attached; for a total of \$212,412.99. The motion passed unanimously.

COUNCIL REPORTS

Councilmember Walti had nothing to report.

Councilmember Powell had nothing to report.

Councilmember Moore reported that his first Law & Justice Committee was cancelled. He added that at the Ebay's Trust Board meeting, which was held remotely, the group kicked off the new agreement process with the National Park Service.

Councilmember Bright had nothing to report.

Councilmember Henderson reported that Island Transit has adjusted their daily schedule to reduce the number of trips as part of the COVID-19 impacts. Ridership is way down as only essential businesses are open and they are traveling only for essential reasons. She also reported that the Island County Human Services website lists a number of contacts for those needing help during this tough time, including mental health support for those feeling anxious by all the changes happening in the world today.

ADJOURNMENT: 7:16 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

A complete recording of this meeting is available upon request from the Clerk-Treasurer.