

**TOWN OF COUPEVILLE  
PLANNING COMMISSION MEETING  
DRAFT MINUTES  
July 16, 2019  
6:00 p.m.**

**PRESENT**

Chair Carol Moliter, Commissioners Ricardo Reyes, Andrew Warford and Gary Armstrong.

Motion: Commissioner Reyes moved to excuse Commissioner Cook from the regular meeting of July 16, 2019. Motion was seconded by Commissioner Warford. *Motion passed unanimously.*

**STAFF PRESENT**

Planning Director Owen Dennison, Recording Secretary Claudia Golden

**CHANGES AND APPROVAL OF AGENDA**

The agenda for the regular Planning Commission meeting of July 16, 2019, was approved as submitted.

**APPROVAL OF MINUTES**

The minutes for the regular Planning Commission meeting of June 4, 2019, were approved as submitted.

**ACTION ITEM**

Adoption of amended Planning Commission Rules of Procedure.

Planner Dennison summarized the reason for the update and described several suggested revisions to the prior draft reviewed by the Commission in April 2019.

The Commissioners discussed the proposed changes and directed additional revisions. Questions were asked and answered.

Motion: Commissioner Warford moved to adopt updated Rules of Procedure subject to revisions directed to staff. Motion was seconded by Commissioner Reyes. *Motion passed unanimously.*

**DISCUSSION ITEM**

Comprehensive Plan Update.

Planner Dennison described progress to date on updating the Comprehensive Plan and provided background on comprehensive planning under the Growth Management Act, Island County 20-year growth allocations, existing housing stock, residential capacity, demographic and housing Census estimates for the town, the challenges of ensuring affordable housing to the lower economic segments of the community, and the Island County's summary of factors affecting housing need.

Questions were asked and answered. Commissioners discussed local options for promoting affordable housing.

**NEW BUSINESS**


Commissioner Warford requested the Town update the listing of Commission members on the Coupeville web-site. Commissioner Reyes discussed commentary on a social media website where concerns were raised regarding the use of the new Community Green restrooms by the homeless population.

**ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

  
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Claudia Golden, Recording Secretary

  
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Owen Dennison, Planning Director