

**Town of Coupeville
Regular Council Meeting
June 11, 2019
6:30 p.m.**

PRESENT: Mayor Hughes, Councilmembers Catherine Ballay, Rick Walti, Pat Powell, Michael C. Moore and Jackie Henderson.

STAFF PRESENT: Clerk Treasurer Kelly Beech and Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

Mayor Hughes requested the Council add an item to NEW BUSINESS:

2. Approval of Easement Contract with Puget Sound Energy on Parcel #R13233-318-3220, the Municipal Parking Lot.

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of May 28, 2019, were approved with minor corrections.

MAYOR'S REPORT

- Mayor Hughes informed the Council that the Granulated Activated Carbon tanks are in, and trusses have been installed to, the new portion of the water treatment plant.
- Mayor Hughes met with staff and Arts and Crafts Festival representatives to go over the 2019 Special Event application. A permit will be on the agenda at the next meeting.
- Mayor Hughes met with a representative of the Whidbey Homeless Coalition to hear about projects they are working on throughout the island. Executive Director Jonathan Kline will be presenting information about this organization to the Council at a future meeting.
- Mayor Hughes informed the Council that the work at the Municipal Parking Lot is on schedule and that she expects the lot to open by the 4th of July.
- Mayor Hughes reported that the remodel of the public restrooms at Town Park is complete. She went on to thank the Public Works crew for all of their hard work on the project.
- Mayor Hughes has met with staff from Davido to complete engineering and bid documents related to sidewalk and road work scheduled for this summer.
- Mayor Hughes has invited residents of Big Cedar Lane, that area effected by the water main extension, to attend an informational meeting about the project.
- Mayor Hughes informed the Council that the Town is preparing enforcement letters related to tall grass and weeds. The letters are expected to go out in the next few weeks.
- Finally, Mayor Hughes informed the Council and audience of an event at Town Park on Friday designed to increase awareness of the Salish Sea orca population, and of the annual open house hosted by Naval Air Station Whidbey Island on Saturday, June 22nd.

AUDIENCE INPUT

An audience member addressed the Council to inform them of the Orca Network in Partnership with Lummi Nation event in Town Park on Friday, designed to promote awareness of specifically Tokitae, and more broadly, the Salish Sea orca population. She went on to ask a number of clarifying questions regarding Right-of-Way maintenance.

NEW BUSINESS:

Appoint Mayor Pro-tem

Council Action: A motion was made by Councilmember Powell, second by Councilmember Moore to appoint Councilmember Rick Walti as Mayor Pro-tem for a period ending December 31, 2019. The motion passed unanimously.

Approval of Easement Contract with Puget Sound Energy on Parcel #R13233-318-3220, the Municipal Parking Lot

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay to approve the Easement Contract with Puget Sound Energy on Parcel #R13233-318-3220, the Municipal Parking Lot, as presented. The motion passed unanimously.

DISCUSSION

Planning Director Owen Dennison led a discussion about non-site specific Comprehensive Plan amendments. Director Dennison described privately-initiated Comprehensive Plan amendments, and requested direction from the Council on whether to advertise an application window for these types of amendments in 2019. After discussion, the Council advised Director Dennison that they do not want to open an amendment window in 2019.

Planning Director Owen Dennison led a discussion about proposed code changes to chapter 16.13 CTC addressing the Historic Preservation Commission membership. Director Dennison described the current requirements and justifications for the proposed amendments. Town staff has worked in tandem with Island County staff to draft the proposed changes. The Council asked a number of questions and suggested some minor changes to the draft presented by Director Dennison. A final version of the proposed amendments will be brought to the Council at a public hearing at the next Regular Meeting.

EXECUTIVE SESSION

At 8:05 pm the Mayor announced that the Council would take a 5 minute recess and then go into Executive Session to review the performance of a public employee (RCW 42.30.110). She announced that the session was expected to last 15 minutes. All audience members left during the break and none returned.

At 8:25 pm the Council returned to regular session.

Council Action: A motion was made by Councilmember Moore, second by Councilmember Powell pursuant to Personnel Policy 4.2 (d), to authorize the Mayor to make a salary adjustment as outlined in the memo to the Council dated June 11, 2019. The motion passed unanimously.

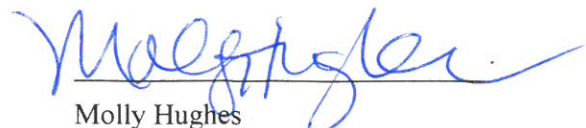
ADJOURNMENT: 8:26 p.m.

Respectfully Submitted:

MAYOR:



Clerk Treasurer Kelly Beech



Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.