

**TOWN COUNCIL MEETING  
Island County Hearing Room  
June 25, 2019  
6:30 pm**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**CHANGES AND APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- Regular Meeting of June 11, 2019

**MAYOR'S REPORT**

**AUDIENCE INPUT - See NOTE**

**PRESENTATION**

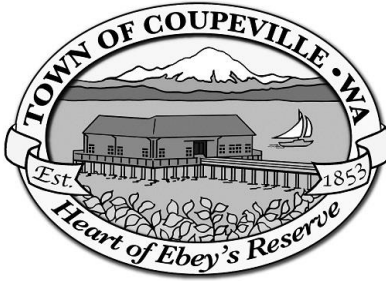
- Ebey's Landing National Historical Reserve Manager Kristin Griffin

**PUBLIC HEARING**

- Extension of Moratorium on the Establishment of New Guest House Uses in All Zoning Districts
- Amendment to CTC 16.13, relating to the number of members and qualifications for appointment to the Historic Preservation Commission
- Resolution 19-09, Six Year Transportation Improvement Program

**NEW BUSINESS**

- 1. Approval of Resolution 19-09, Adopting the Six Year Transportation Improvement Program** – *Staff recommends a motion to approve Resolution 19-09, Adopting the Six Year Transportation Improvement Program as presented.*
- 2. Adoption of Ordinance #753, Declaring a Six-month Moratorium on the Establishment of New Guest House Uses in Certain Residential Zones** – *Staff recommends a motion to adopt Ordinance #753 to extend for six-months the current moratorium on the licensing, permitting, and establishment of new guest house uses.*
- 3. Adoption of Ordinance #752, amending Coupeville Town Code 16.13, relating to the number of members and qualifications for appointment to the Historic Preservation Commission** - *Staff recommends a motion to adopt Ordinance 752 to amend Section 16.13.060 of the Coupeville Town Code, as presented.*
- 4. Authorization for Mayor to sign a Contract for Services, related to archeological requirements for the Alexander Street Sidewalk Project** – *Mayor recommends a motion to authorize the Mayor to sign a Contract for Services, related to archeological requirements for the Alexander Street Sidewalk Project, as presented.*



5. **Authorization for Mayor to sign a Contract for Services with Comcast, related to Town telephone service** – *Staff recommends a motion to authorize the Mayor to sign a Contract for Services with Comcast, related to Town telephone service, as presented.*
6. **Approval of Special Event Permit 2019-10, Annual Arts & Crafts Festival** - *Staff recommends a motion to approve Special Event Permit #2019-10, Annual Arts & Crafts Festival with the attached conditions.*
7. **Approval of May 2019 Payroll and June 2019 Claim Vouchers/Warrants** - *Staff recommends a motion to approve May 2019 payroll transactions and warrants #33247 to #33251 for a total of \$99,486.51, and the June A/P transactions and warrants #33246 to #33310 for a total of \$185,783.61.*

**AUDIENCE INPUT** - See NOTE

**COUNCIL REPORTS**

**ADJOURN**

**NOTE: Audience Input** - *This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.*

**NOTE:** Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext. 7.



## COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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### YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.