

**Town of Coupeville  
Regular Council Meeting  
April 09, 2019  
6:30 p.m.**

**PRESENT:** Mayor Hughes, Councilmembers Jackie Henderson, Michael C. Moore, Pat Powell, and Rick Walti.

**Council Action:** A motion was made by Councilmember Henderson, second by Councilmember Walti to excuse Councilmember Catherine Ballay from the Regular Council Meeting of April 9, 2019. The motion passed unanimously.

**STAFF PRESENT:** Receptionist Laurel Wilsey, Planning Director Owen Dennison and Utility Superintendent Joe Grogan.

**CHANGES AND APPROVAL OF THE AGENDA**

The Agenda was approved as submitted.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of March 26, 2019, were approved with minor corrections.

**MAYOR'S REPORT**

- Mayor Hughes reported that Clerk Treasurer Kelly Beech and Fiscal Clerk Claudia Golden are attending training.
- Mayor Hughes attended Captain Arney's quarterly leadership meeting on the Base where Captain Arney gave updates on environmental remediation projects, upcoming construction projects, and information about the new housing study which is coming out this summer.
- Mayor Hughes stated that Public Works Superintendent Kelly Riepma and crew spent the last week in March getting ready for the Community Green project, including installing a water line and removing all the concrete wheel stops from the parking lot.
- On March 28<sup>th</sup>, Mayor Hughes and Public Works Superintendent Kelly Riepma met with Stig Carlson, and representatives from Davido and Valdez Construction, to talk about the administration of the Community Green project, change order procedures, and safety briefings. Construction began on April 1.
- Mayor Hughes held meetings with representatives from the Library and the Coupeville Farmer's Market, and spoke with the four homeowners who are adjacent to the Community Green, to update them on progress to date, and answer any questions they had about the project.
- Mayor Hughes and Public Works Superintendent Kelly Riepma met with Whidbey Camano Land Trust Executive Director Pat Powell and Land Steward Jessica Larson to discuss the decommission of the Engle Road water reservoir.
- Mayor Hughes reported that the Spring Clean-up was a great success, thanks to Waste Wise and Coupeville Lions.
- Mayor Hughes reported that she had several conversations with Brett Vinson and representatives of Epic Land Solutions about acquiring necessary easements for the water line extension project.

- Mayor Hughes and Public Works Superintendent Kelly Riepma met with Jeff Tasoff of Davido, to discuss the FEMA grant to replace the water line that runs along Engle Road to the Coupeville Ferry dock.

**PRESENTATION:** Joe Grogan gave an overview how the expansion of the Fort Casey Water Treatment Plant was progressing and a power point presentation showing what the new treatment plant will look like when it's completed. The presentation included a timeline of the work being done. Questions were asked and answered.

**NEW BUSINESS:**

**Authorize Mayor to sign Contract for Archeological Services**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Henderson authorizing the Mayor to sign a Professional Services Agreement with ASM Affiliates in the amount of \$1,500 for archaeological services for the Community Green project. The motion passed unanimously.

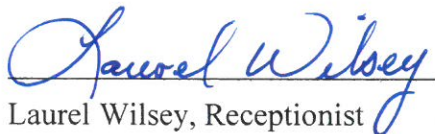
**Resolution 19-06, amending the Town of Coupeville Personnel Policy**

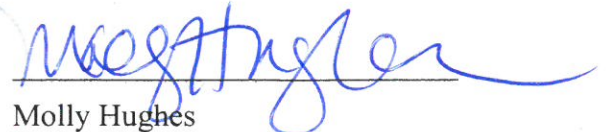
Council Action: A motion was made by Councilmember Moore, second by Councilmember Powell to adopt Resolution 19-06, amending the Town of Coupeville Personnel Policy, to include paid time off for full time, exempt employees at the conclusion of special projects. Questions were asked and answered. The motion passed unanimously.

**ADJOURNMENT:** 7:31 p.m.

Respectfully Submitted:

MAYOR:

  
Laurel Wilsey, Receptionist

  
Molly Hughes

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*