



**TOWN COUNCIL MEETING  
AGENDA  
Island County Hearing Room  
February 12, 2019  
6:30 pm**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**CHANGES AND APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

Regular Council Meeting of January 22, 2019

**MAYOR'S REPORT**

**AUDIENCE INPUT - See NOTE**

**PRESENTATION**

- Appreciation of Ron Van Dyk

**PUBLIC HEARING**

- Resolution 19-01 - Amending the six-year Transportation Improvement Program (TIP) for the years 2019 through 2029
- Ord #750 - Amending the Town's Municipal Code related to the assessment and collection of fees by amending said provision to allow for all fees to be adopted by Resolution of the Council

**NEW BUSINESS**

- 1. Adopt Resolution 19-01, Amendment to 6-year TIP** – *Mayor recommends a motion to adopt Resolution 19-01, amending the current 6-year Transportation Improvement Plan.*
- 2. Adopt Ordinance #750, Amending the Town's Municipal Code related to the assessment and collection of fees by amending said provision to allow for all fees to be adopted by Resolution of the Council** – *Staff recommends a motion to adopt Ordinance #750, Amending the Town's Municipal Code related to the assessment and collection of fees by amending said provision to allow for all fees to be adopted by Resolution of the Council.*
- 3. Adopt Resolution 19-02, Setting Town of Coupeville Fees and Charges** – *Staff recommends a motion to adopt Resolution 19-02, setting Town of Coupeville Fees and Charges.*
- 4. Adopt Resolution 19-03, Setting a Public Hearing, regarding Vacation of an Unopened Portion NE Hawthorne Place** – *Staff recommends a motion to adopt Resolution 19-03, Setting a Public Hearing date of March 26, 2019, to take public comment on the proposed vacation of a portion of NE Hawthorne Place.*
- 5. Approve Mayor to sign lease agreement with Skagit Farmers Supply for newly upgraded Town Hall generator's propane tank** – *Staff recommends a motion to approve Mayor to sign lease agreement with Skagit Farmers Supply, as presented, for propane tank at Town Hall.*

6. **Approve Special Event Permit Application #2019-01, Annual MusselFest –**  
*Staff recommends approving Special Event Permit Application #2019-01, Annual MusselFest, as presented, with the attached conditions.*

**AUDIENCE INPUT - See NOTE**

**STAFF REPORTS**

**ADJOURN**

**NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.**

**NOTE:** Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext. 7.

**COUPEVILLE TOWN COUNCIL  
PUBLIC HEARING FORMAT**

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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**YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS**

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.