

**Town of Coupeville  
Regular Council Meeting  
January 8, 2019  
6:32 p.m.**

**PRESENT:** Mayor Molly Hughes, Councilmembers Catherine Ballay, Rick Walti, Pat Powell, Jackie Henderson and Michael C. Moore

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

**CHANGES AND APPROVAL OF THE AGENDA**

The Agenda for the Regular Council Meeting of January 8, 2019 was approved as submitted.

**APPROVAL OF MINUTES**

The minutes of the Regular Council Meeting of December 11, 2018 were approved with a minor correction.

**MAYOR'S REPORT**

- Mayor Hughes announced that Councilmember Jackie Henderson was recognized by Island County for her 40 years of service.
- Mayor Hughes informed the Council that Town Hall is once again fully staffed.
- Mayor Hughes reported that Planning Director Dennison and Councilmember Henderson attended the first affordable housing meeting held by Commissioner Johnson. The next meeting will be on February 1<sup>st</sup>.
- Mayor Hughes briefly reported on the recent ACHP meeting held at the Coupeville High School regarding the Section 106.
- Mayor Hughes informed the Council that the Community Green Project received HPC approval and the Town hopes the project will go to bid in the next week.
- Mayor Hughes reported the Navy will hold a 90% completion meeting on February 1<sup>st</sup> to go over the water treatment plant expansion and line extensions. She added that she hopes to have a representative from the Navy at a Council meeting in February or early March.
- Mayor Hughes reported the Chamber and Historic Waterfront Association events held in December were well attended.
- Finally, Mayor Hughes gave a brief report about Town activities during the recent power outage. Councilmember Henderson took this opportunity to thank Deputy Haugen for his quick response during the outage to a 911 call placed by her office.

**NEW BUSINESS**

**Appointment to Island Transit Board of Directors**

**Council Action:** A motion was made by Councilmember Moore, second by Councilmember Ballay, to appoint Councilmember Jackie Henderson to the Island Transit Board of Directors as the Town of Coupeville's elected representative. The motion passed unanimously.

**Appointments to Island County Tourism Committee**

**Council Action:** A motion was made by Councilmember Henderson, second by Councilmember Walti, to appoint Councilmember Pat Powell as our Council representative to the Island County Tourism Committee. The motion passed unanimously.

**Appointment to Island County Law and Justice Council**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to appoint Councilmember Catherine Ballay to the Island County Law and Justice Council as the Town of Coupeville's representative. The motion passed unanimously.

**Authorize Mayor to sign a contract for Survey Services with Pacific Surveying & Engineering Inc.**

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to authorize the Mayor to sign a contract for survey services with Pacific Surveying & Engineering Inc. for 2019. The motion passed unanimously.

**Authorize Mayor to sign Master Lighting Service Agreement No. 0141 with PSE**

Council Action: A motion was made by Councilmember Powell, second by Councilmember Moore, to authorize the Mayor to sign Master Lighting Service Agreement No. 0141 with PSE for the addition of a streetlight on Alexander Street with 3000 wattage bulbs. Questions were asked and answered. The motion passed unanimously.

**Authorize Mayor to sign an Amendment to the Performance Work Statement on Navy Cooperative Agreement for Easement Work**

Council Action: A motion was made by Councilmember Moore, second by Councilmember Powell, to authorize the Mayor to sign Performance Work Statement Amendment 1 which includes a revised statement of work and extended deliverable dates on Navy Cooperative Agreement #N44255-19-2-006. The motion passed unanimously.

**Approval of November & December 2018 Payroll transactions and warrants and December 2018 A/P transactions and warrants**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Ballay to approve November 2018 payroll transactions and warrants #33369 to #33643 for a total of \$93,826.86; December 2018 payroll transactions and warrants #33677 to #33681 for a total of \$85,882.69; and December 2018 A/P transactions and warrants #33644 to #33676 and #33682 to #33714 for a total of \$212,178.66. The motion passed unanimously.

**DISCUSSION**

Mayor Hughes informed the Council she drafted and sent a comment letter to the Navy regarding the Section 106 Termination. A copy of the letter was provided to the Council.

**ADJOURNMENT:** 7:15pm

Respectfully Submitted:



Kelly Beech, Clerk Treasurer

MAYOR:



Molly Hughes