



# Town of Coupeville

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## TOWN COUNCIL REGULAR MEETING AGENDA Island County Hearing Room November 27, 2018 6:30 pm

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### CHANGES AND APPROVAL OF AGENDA

### APPROVAL OF MINUTES

- Council Meeting of November 13, 2018

### MAYOR'S REPORT

### AUDIENCE INPUT - See NOTE

### PRESENTATION – Whidbey Camano Land Trust, Executive Director Pat Powell

### PUBLIC HEARING

- 2019 Final Budget

### NEW BUSINESS

1. **Approval of Ordinance 748, Authorizing the 2019 Annual Budget** – *Staff recommends a motion to adopt Ordinance 748 setting the Town's budget authority for the 2019 Fiscal Year.*
2. **Approval of Cooperative Agreement with Navy** – *Mayor recommends approval of the Cooperative Agreement between the Navy and the Town for utility easement work.*
3. **Approval of Special Event Permit #2018-19 Greening Parade & Tree Lighting** – *Staff recommends a motion to approve Special Event Permit #2018-19, Annual Greening of Coupeville road closures as presented.*
4. **Approval of October Payroll and November Claims Vouchers/Warrants** – *Staff recommends a motion to approve October 2018 payroll transactions and warrants #33568 to #33572 for a total of \$88,534.14; and November 2018 A/P transactions and warrants #33573 to #33638 for a total of \$281,515.53.*

### AUDIENCE INPUT - See NOTE

### DISCUSSION – Guest house moratorium progress

### COUNCIL REPORTS

### ADJOURN

**NOTE: Audience Input** - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

**NOTE:** Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext. 7.

## COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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### YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.