

**Town of Coupeville  
Regular Council Meeting  
September 11, 2018  
6:30 p.m.**

**PRESENT:** Mayor Molly Hughes, Councilmembers Rick Walti, Catherine Ballay, Michael Moore and Jackie Henderson.

**Council Action:** A motion was made by Councilmember Henderson, second by Councilmember Ballay, to excuse Councilmember Powell from the Regular Council Meeting of September 11, 2018. The motion passed unanimously.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Owen Dennison.

**CHANGES AND APPROVAL OF THE AGENDA**

Mayor Hughes suggested removing NEW BUSINESS item #6: Cancel September 25, 2018 Regular Council Meeting

**Council Action:** A motion was made by Councilmember Moore, second by Councilmember Henderson, to approve the Agenda as amended. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of August 28, 2018 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes informed the Council that after interviews and reference checks, the Town has hired Curtis Blich to fill the last vacant position in Public Works.
- Mayor Hughes reported she conducted 5 interviews last week and is now ready to recommend appointments to the Planning Commission and to Ebey's Trust Board this evening.
- Mayor Hughes attended the NET meeting last week, which was the last meeting for the group before their drill in October. Representatives from ICOM presented at the meeting.
- Mayor Hughes participated in a 2-hr conference call with the Navy and other invited parties concerning the Section 106. She reported the Navy wants to settle on mitigation sooner than later.
- Mayor Hughes publically thanked Barry Rix, and Lynda Eccles for their hard work during the Annual Town Concert last weekend.
- Mayor Hughes let the Council know that Clerk Treasurer Kelly Beech advertised and set-up the Rec Hall for a 2% Workshop earlier today. Unfortunately, there were no attendees.
- Mayor Hughes informed the Council that Town Planning Director Owen Dennison participated in a walkability workshop on her behalf.

**Council Action:** A motion was made by Councilmember Moore, second by Councilmember Henderson, to add *Authorize the Mayor to sign a contract for Engineering Services with Davido Engineering* to the Agenda. The motion passed unanimously.

- Mayor Hughes will meet with Utilities Superintendent Joe Grogan, Public Works Superintendent Kelly Riepma, and a representative from Davido Engineering to discuss engineering needs of the Town. Four packets were submitted during the Town's request for qualifications, and Davido was determined to be the most qualified applicant.

- Finally, Mayor Hughes reminded the Council that the Annual Town of Coupeville photo will be taken at the Farmer's Market this weekend, and that she will be making the State of the Town Address at the next Regular Council Meeting.

**PRESENTATION**

Port of Coupeville Executive Director Chris Michalopoulos presented a brief history of the Port to the Council and provided information about necessary repairs to the wharf. He invited the Council and all interested parties to sign-up to receive their newsletter electronically by visiting their website and clicking on the associated widget.

**NEW BUSINESS**

**Appointment to Planning Commission**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to appoint Andrew Warford to Position 4 of the Town of Coupeville Planning Commission, with a term expiring March 31, 2021. The motion passed unanimously.

**Appointment to Ebey's Reserve Trust Board**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to appoint Sally Garratt to the Trust Board of Ebey's Landing National Historical Reserve for a four-year term beginning October 1, 2018. The motion passed unanimously.

**Adopt 2019 Budget Policies and Priorities**

Council Action: A motion was made by Councilmember Moore, second by Councilmember Henderson, to approve the 2019 Budget Policies and Priorities as presented. The motion passed unanimously.

**Schedule Public Hearings on proposed budget, revenue sources & property tax**

Council Action: A motion was made by Councilmember Walti, second by Councilmember Moore, to set the Public Hearings on 2019 proposed budget, revenue sources & property tax to occur during the Regular Council Meeting on October 23, 2018; November 13, 2018 and November 27, 2018; as planned for in the 2019 Budget Calendar. The motion passed unanimously.

**Authorize Mayor to sign contract for Engineering Services with Davido Engineering**

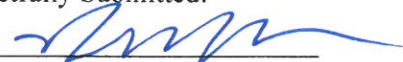
Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay, to authorize the Mayor to sign a contract for Engineering Services with Davido Engineering. The motion passed unanimously.

**DISCUSSION**

Mayor Hughes led a discussion about a third-party service line warranty program. The council requested the Mayor find out more information about the program and consult with the Town Attorney before bringing the program back for further discussion.

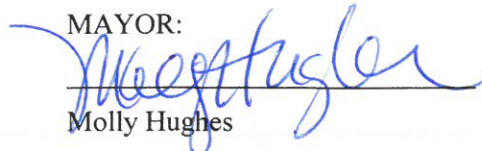
**ADJOURNMENT:** 7:52pm.

Respectfully Submitted:



Clerk Treasurer Kelly Beech

MAYOR:



Molly Hughes