

**Town of Coupeville  
Regular Council Meeting  
July 10, 2018  
6:33 p.m.**

**PRESENT:** Mayor Molly Hughes, Councilmembers Rick Walti, Pat Powell, Catherine Ballay, Christine Crowell and Jackie Henderson.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Owen Dennison.

**CHANGES AND APPROVAL OF THE AGENDA**

The agenda was approved as submitted.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of June 26, 2018 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes attended the Association of Washington Cities Annual Conference in Yakima. She provided the Council with copies of handouts and materials she collected while at the conference.
- Mayor Hughes informed the Council that the planned PSE power outage on June 28<sup>th</sup> went well. The Town received no complaints from residents. She publically thanked Utility Superintendent Joe Grogan and Plant Operator Pepper Ringenberg for remaining on site during the outage to ensure all facilities were operating properly on back-up power.
- Mayor Hughes announced that the Lion's garage sale went well.
- Mayor Hughes reported that the Marshal's Office only received 1 noise complaint on July 4<sup>th</sup>.
- Mayor Hughes publically thanked Public Works Superintendent Kelly Riepma for 10 years of service, and Utility Operator Jesse Lynn for 5 years of service.
- Mayor Hughes clarified the Town Council's procedure for appointing a new member to fill Position 4, left vacant by the resignation of Councilmember Crowell.
- Finally, Mayor Hughes reminded the Council about the Budget Workshop scheduled for July 17<sup>th</sup>.

**PUBLIC HEARING**

The Mayor opened the Public Hearing on Ordinance #745, Six-month Moratorium on the Establishment of New Guest House Uses in Certain Residential Zones at 6:43 pm. She asked the Council if they were aware of any conflicts of interest or appearance of fairness issues. Hearing none, the Mayor asked Planning Director Owen Dennison to proceed with the presentation of the Findings of Fact related to Ordinance #745. The public was invited to comment.

- Daniel Cornell of 202 NE Fourth St. asked clarifying questions and requested the Council consider rescinding Ordinance #745.
- Sandy Duerksen of 702 S. Main St. informed the Council that her family is planning on offering some of the property they own in town as short-term rentals and asked for

more information about the cost of any permits she may need to purchase to use her property as short-term rental property.

The Mayor then asked Clerk Treasurer Kelly Beech if any comment had been received by the advertised deadline. Hearing that no comments were received by the Clerk Treasurer regarding this proceeding, the Mayor gave the Council the opportunity to ask clarifying questions. Questions were asked and answered. The Mayor closed the public hearing at 6:58pm.

**NEW BUSINESS**

**Adopt Findings of Facts in Support of Ordinance #745**

Council Action: A motion was made by Councilmember Powell, second by Councilmember Walti, to adopt the Findings of Facts in Support of Ordinance #745 as presented. The motion passed unanimously.

**Approve MOU between the Town of Coupeville and Navy**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay, to authorize the Mayor to sign the Memorandum of Understanding between the Town of Coupeville and the US Department of the Navy regarding long-term drinking water protection actions for the Town of Coupeville. The motion passed unanimously.

**Approve Special Event Permit #2018-06, Annual Memorial Day Parade**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to authorize the Mayor to approve Special Event Permit #2018-06, Annual Memorial Day Parade, with the attached conditions. The motion passed unanimously.

**Resolution 18-07**

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Crowell, to approve Resolution 18-07 regarding impacts of the 2018 Street Overlay and Rehabilitation Projects. The motion passed unanimously

**DISCUSSION**

Planning Director Owen Dennison gave a PowerPoint presentation and led a discussion about the unopened Right-of-Way at the end of Hawthorne Street. Council heard from the party requesting the Right-of-Way be opened for access to a neighboring parcel outside of Town limits. Council asked Planning Director Owen Dennison for more information about legal documents related to neighboring parcels, and the options available to the Town.

**ADJOURNMENT:** 8:05pm

Respectfully Submitted:



Kelly Beech, Clerk Treasurer

MAYOR:



Molly Hughes