

**Town of Coupeville
Regular Council Meeting
June 12, 2018
6:33p.m.**

PRESENT: Mayor Melly Hughes, Councilmembers Rick Walti, Pat Powell, Christine Crowell and Jackie Henderson.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to excuse Catherine Ballay from the June 12, 2018 Regular Council Meeting. The motion passed unanimously.

STAFF PRESENT: Planning Director Owen Dennison and Utility Clerk Ananda Apsey.

CHANGES AND APPROVAL OF THE AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of May 22, 2018 were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes met with Island County Solid Waste Manager, Joantha Guthrie. She is looking forward to presenting information about recycling and solid waste disposal to the Town Council at a future meeting.
- Mayor Hughes met with Island Senior Resources Executive Director Cheryn Weiser, to discuss the HUB program. Cheryn will be coming to the next council meeting to give her annual report.
- Mayor Hughes attended the Memorial Day parade, which had over 50 entries.
- Mayor Hughes informed the Council that Sharon Sappington has been appointed Executive Director for the Economic Development Council.
- Mayor Hughes informed the Council that Public Works Superintendent Kelly Riepma has filled her last open position.
- Mayor Hughes attended a NET meeting where the main topic of conversation was the upcoming drill for earthquake, toxic spill, and tsunami warning. The drill is scheduled for October 2nd.
- Mayor Hughes informed the Council that she hopes to have the final version of an MOU with the Navy ready for the next meeting.
- Mayor Hughes informed the council that Planning Director Owen Dennison, Public Works Superintendent Kelly Riepma and Utilities Superintendent Joe Grogan, along with former Town Engineer Greg Cane, will be on the interview team for Town Engineer candidates.
- Mayor Hughes informed the Council that there was an all staff meeting on the 6th, which included lunch from Coupe's Last Stand. A big thanks to Vickie!
- Mayor Hughes reminded the council that Coupeville 101 is on Tuesday, June 19th in the Rec Hall, from 5-7 pm.

- Finally, Mayor Hughes reminded the council of the NASWI Open House next Saturday, June 23rd from 9:00am-3:00pm.

PUBLIC HEARING

The Mayor opened the Public Hearing at 6:53pm. She asked the Council if they were aware of any conflicts of interest or appearance of fairness issues. Hearing none, the Mayor proceeded with the presentation of the Six Year Transportation Improvement Program. The public was invited to comment. No members of the audience spoke at the hearing. The Mayor noted that no comments had been received by the advertised deadline and then gave the Council the opportunity to ask clarifying questions. Questions were asked and answered. The Mayor closed the public hearing at 6:58pm.

NEW BUSINESS

Approval of Resolution 18-05, Adopting the Six Year Transportation Improvement Program

Council Action: A motion was made by Councilmember Crowell, second by Councilmember Powell, to approve Resolution 18-05, adopting the Six Year Transportation Improvement Program. The motion passed unanimously.

Approval of Resolution 18-06, Declaring Items Surplus

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Walti, to approve Resolution 18-06, declaring new items surplus, as presented. The motion passed unanimously.

Authorize Mayor to Sign Grant Agreement Related to the \$19,300 Records Grant

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to authorize the Mayor to sign Grant Agreement #G-6071, accepting the terms of the Washington State Archives Record Grant. The motion passed unanimously.

Appoint Mayor Pro-tem

Council Action: A motion was made by Councilmember Crowell, second by Councilmember Walti, to appoint Jackie Henderson as Mayor Pro-tem for a six-month period ending December 31, 2018. The motion passed unanimously.

Approve Ordinance #745, Declaring a Six-month Moratorium on the Establishment of New Guest House Uses in Certain Residential Zones

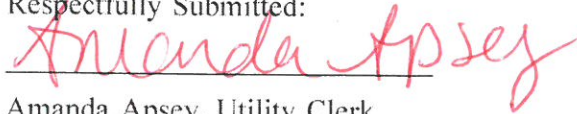
Council Action: A motion was made by Councilmember Powell, second by Councilmember Walti, to approve Ordinance #745, establishing a six-month moratorium on applications for guest houses in all zoning districts. The motion passed unanimously.

Authorize Mayor to sign contract with Stig Carlson Architecture for services related to the Community Green Project.

Council Action: A motion was made by Councilmember Walti, second by Councilmember Powell to authorize the Mayor to sign a contract, as presented, with Stig Carlson Architecture for services related to the Community Green Project. The motion passed unanimously.

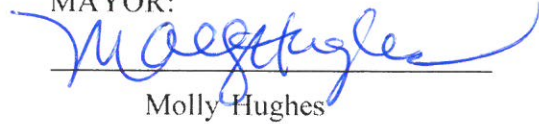
ADJOURNMENT: 7:35pm

Respectfully Submitted:



Amanda Apsey, Utility Clerk

MAYOR:



Molly Hughes