



**TOWN COUNCIL MEETING
AGENDA
Island County Hearing Room
June 12, 2018
6:30 pm**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Council Meeting of May 22, 2018

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PUBLIC HEARING

- Resolution 18-05, Six Year Transportation Improvement Program

NEW BUSINESS

- 1. Approval of Resolution 18-05, Adopting the Six Year Transportation Improvement Program** – Staff recommends a motion to approve Resolution 18-05, Adopting the Six Year Transportation Improvement Program as presented.
- 2. Approval of Resolution 18-06, Declaring Items Surplus** – Staff recommends a motion to approve Resolution 18-06, declaring items surplus, as presented.
- 3. Authorize Mayor to Sign Grant Agreement Related to the \$19,300 Records Grant** – Staff recommends a motion to authorize the Mayor to sign Grant Agreement #G-6071, accepting the terms of the Washington State Archives Records Grant.
- 4. Appoint Mayor Pro-tem** – Council appoints _____ Mayor Pro-tem for a term ending December 31, 2018.
- 5. Approve Ordinance #745, Declaring a Six-month Moratorium on the Establishment of New Guest House Uses in Certain Residential Zones** – Mayor recommends a motion to approve Ordinance #745, establishing a six-month moratorium on applications for guest houses in all zoning districts.
- 6. Authorize Mayor to Sign Contract with Stig Carlson Architecture for Services Related to the Community Green Project** – Move to authorize the Mayor to sign a contract, as presented, with Stig Carlson Architecture for services related to the Community Green Project.

AUDIENCE INPUT - See NOTE

STAFF REPORTS

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext.7.

COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.