



# Town of Coupeville

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## TOWN COUNCIL MEETING AGENDA Island County Hearing Room May 22, 2018

6:30 pm

### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### CHANGES AND APPROVAL OF AGENDA

### APPROVAL OF MINUTES

Regular Meeting of May 8, 2018

### MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

### PUBLIC HEARING

- Resolution 18-04, relating to the disposition of surplus supplies and equipment, some of which is owned by the Coupeville Town Utilities.

### NEW BUSINESS

1. **Resolution 18-04, relating to the disposition of equipment owned by the Coupeville Town Utilities** - Staff recommends motion to approve resolution 18-04 declaring the listed item and equipment as surplus, and allowing for their sale at the 2018 Oak Harbor Auction.
2. **Set Budget Workshop Dates and Times** – Councilmembers, please bring your calendars.
3. **Approval of April 2018 Payroll and May 2018 A/P Transactions and Warrants** – Staff recommends a motion to approve April 2018 payroll transaction and warrants #32447 to #32451 for a total of \$77,816.88; and May 2018 A/P transactions and warrants #32452 to #32509 for a total of \$84,717.95.

### COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

### EXECUTIV SESSION

- To review the performance of a public employee, pursuant to RCW 42.30.110 (g) – NO ACTION

### ADJOURN

**NOTE: Audience Input** - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing. **NOTE:** Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext. 7.

## COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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### YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.