

SIGN APPLICATION WORKSHEET

Business name _____ Date _____

Applicant name _____ Phone _____

Site address _____

Step #1: Building façade area: _____ square feet

Note: The area of any one building façade may be used. The measurement is made from the ground to the ridge of the roofline and includes all door and window areas.

Step #2: Area of any façade proposed for new signage: Façade 1 _____ square feet

Note: No façade may have more than 5% of area in signage. Façade 2 _____ square feet

Façade 3 _____ square feet

Façade 4 _____ square feet

Step #3: Total allowable sign area (Step #1 façade area x 0.05) _____ square feet

Step #4: Total existing sign area (all businesses in the building or on the site)

Note: See sign area calculation below.

Total existing sign area: _____ square feet

Step #5: Proposed signs: (sign area calculated per CTC 16.28.060)

Type of sign: _____ Sign area (all faces): _____ square feet

Type of sign: _____ Sign area (all faces): _____ square feet

Type of sign: _____ Sign area (all faces): _____ square feet

Step #6: Total proposed sign area: _____ square feet

Step #7: Combined total of proposed & existing sign area: _____ square feet

Over or Under allowed area by _____ square feet (check one)

16.28.060 Dimensional calculations

A. Sign area measurements. Sign area for all sign types is measured as follows:

1. Background panel or surface. Sign copy mounted, affixed, or painted on a background panel or surface distinctively painted, textured, or constructed as a background for the sign copy is measured as that area contained within the smallest rectangle that will enclose the sign copy and the background.
2. Individual wall-mounted letters or graphics. Sign copy mounted as individual letters or graphics against a wall, fascia, or other vertical surface of a building that has not been painted, textured or otherwise altered to provide a distinctive background for the sign copy is measured as the sum of the smallest rectangle that will enclose all portions of the text and copy.
3. The sign area for signs with multiple faces shall be the cumulative total of all sign faces.
4. For freestanding signs, a structural or architectural framework distinguishable from the sign face and extending past the sign face no farther than twenty percent of the width of the sign face is not be included in the sign area calculation.