

**Town of Coupeville  
Regular Council Meeting  
January 9, 2018  
6:30 p.m.**

**PRESENT:** Mayor Molly Hughes, Councilmembers Catherine Ballay, Pat Powell, Christine Crowell and Jackie Henderson. (Position 2 is currently vacant.)

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Planning Director Owen Dennison, and Marshal Chris Garden.

**CHANGES AND APPROVAL OF THE AGENDA**

The Mayor requested removal of NEW BUSINESS item #6, and the addition of three DISCUSSION items: Mussel fest, Potential Budget Amendment, and Potential Council Workshop Dates.

**Council Action:** A motion was made by Councilmember Henderson, second by Councilmember Powell, to approve the agenda as amended. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of December 12, 2017 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Hughes recognized Jesse Lynn for working on both Christmas Eve and Christmas Day at the Wastewater Treatment Plant, acting Marshal Laura Price for working patrol on both days, and Scott Wofford for spending part of his Christmas morning plowing and sanding Coupeville streets.
- Mayor Hughes welcomed Marshal Garden back.
- Mayor Hughes shared that the Red Ticket Drawing drew at least 300 participants this year, and she added that the Caroling Contest was fabulous.
- Mayor Hughes met with Public Works Superintendent Kelly Riepma, Town Engineer Kim Hinds, and Island County Assistant Director for Public Works Connie Bowers to plan this year's paving projects.
- Mayor Hughes recently joined the Economic Development Council and is now on their bylaws committee.
- Mayor Hughes informed the Council that Public Works staff have completed repainting the inside of the Rec Hall.
- Mayor Hughes shared that the Town had received three applications for the vacant Position 2 Council seat. Applicants will be interviewed at the January 23rd Council meeting.
- Mayor Hughes informed the Council that Mark Sheehan has resigned his appointment on the Ebey's Trust Board.
- Finally, Mayor Hughes shared that she and Planning Director Owen Dennison have interviewed a candidate for the Building Official position left vacant by the retirement of Ed Jones last month.

## **NEW BUSINESS**

### **Appointment to Island Transit Board of Directors**

Council Action: A motion was made by Councilmember Powell, second by Councilmember Ballay, to appoint Councilmember Jackie Henderson to the Island Transit Board of Directors as the Town of Coupeville's elected representative. The motion passed unanimously.

### **Appointments to Island County Tourism Committee**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay, to appoint Councilmember Pat Powell as our Council representative and Dianne Binder as our lodging representative to the Island County Tourism Committee. The motion passed unanimously.

### **Appointment to Island County Law and Justice Council**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Crowell, to appoint Councilmember Catherine Bally to the Island County Law and Justice Council as the Town of Coupeville's representative. The motion passed unanimously.

### **Appointments to Historical Preservation Commission**

Council Action: A motion was made by Councilmember Powell, second by Councilmember Henderson, to appoint Bob Clay and reappoint Stig Carlson as Town of Coupeville representatives to the Historic Preservation Commission. The motion passed unanimously.

### **Authorize the Mayor to sign a contract for Survey Services with PowerTek Electric, Inc.**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay, to authorize the Mayor to sign a contract for survey services with PowerTek Electric, Inc. for the Community Green project. The motion passed unanimously.

### **Approval of November & December 2017 payroll transactions and warrants and December 2017 A/P transactions and warrants**

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to approve November 2017 payroll transactions and warrants #32883 to #32887 for a total of \$102,570.43, the December 2017 payroll transactions and warrants #32948 to #32952 for a total of \$98,666.69; and the December 2017 A/P transactions and warrants #32914 to #32969 for a total of \$62,800.33. Questions were asked and answered. The motion passed unanimously.

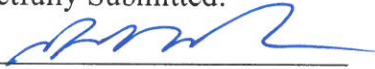
## **DISCUSSION**

Planning Director Owen Denssion led a discussion about Ordinance 741, establishing the office of Hearing Examiner and assigning duties and responsibilities; Ordinance 742, amending the responsibilities of the Planning Commission; and the final draft of the Community Survey for the Comprehensive Plan update. Council suggested a few revisions to Ordinance 742 and the Community Survey. Public Hearings for the adoption of Ordinance 741 and 742 will be held at the next Regular Council Meeting on January 23rd.

Mayor Hughes led a discussion about the Musselst Special Permit Application, a minor budget amendment to increase the salaries for the Public Works Superintendent and Utility Superintendent positions and asked the Council for dates they would be available for a Workshop. The Musselst Special Event Permit Application, Ordinance 743 pertaining to a budget amendment to address a salary increase, and the final date, location and agenda for the Workshop will be presented at the Regular Council meeting on January 23rd.

**ADJOURNMENT:** 8:00pm

Respectfully Submitted:



Kelly Beech, Clerk Treasurer

MAYOR:



Molly Hughes