



**TOWN COUNCIL MEETING
AGENDA
Island County Hearing Room
January 23, 2018
6:30 pm**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting of January 09, 2018

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PRESENTATION

- Candidate interviews for Town Council Position 2, vacated by Lisa Bernhardt on December 31, 2017

PUBLIC HEARING

- Hearing Examiner – Ordinance No. 741 Creating Chapter 2.52 of the Coupeville Town Code (CTC), establishing a Hearing Examiner position, and assigning authority.
- Planning Commission – Ordinance No. 742 Revising Chapter 2.28 of the Coupeville Town Code (CTC), amending Planning Commission authority

NEW BUSINESS

- 1. Approval of Ordinance 741, Creating Chapter 2.52 of the Coupeville Town Code (CTC), establishing a Hearing Examiner position, and assigning authority.** - *Mayor recommends approval of Ordinance 741, Creating Chapter 2.52 of the Coupeville Town Code (CTC), establishing a Hearing Examiner position, and assigning authority.*
- 2. Approval of Ordinance 742 Revising Chapter 2.28 of the Coupeville Town Code (CTC), amending Planning Commission authority.** - *Mayor recommends approval of Ordinance 742 Revising Chapter 2.28 of the Coupeville Town Code (CTC), amending Planning Commission authority.*
- 3. Approval of Ordinance 743 Amending the 2018 Budget, Revising the Duties and Salary of the Utilities Superintendent and the Public Works Superintendent.** - *Mayor recommends approval Ordinance 743 Amending the 2018 Budget, Revising the Duties and Salary of the Utilities Superintendent and the Public Works Superintendent.*
- 4. Approve Special Event Permit Application #2018-01, 2018 Annual MusselFest – Staff recommends approving Special Event Permit Application #2018-01, 2018 Annual MusselFest, as presented, with the attached conditions.**

5. **Set a Special Workshop Date of February 22, 2018, in the Sno-Isle Library Public Meeting Room at the Coupeville Branch, at 4:30pm, to discuss a number of housekeeping items. The Agenda will be posted.** – *Move to set a special workshop on February 22, 2018 to be held in the Coupeville Library meeting room at 4:30 pm.*
6. **Approval of January 2018 A/P transactions and warrants** – *Staff recommend a motion to approve January 2018 A/P transactions and warrants #32970 to #33008 for a total of \$153,107.56.*

COUNCIL REPORTS

AUDIENCE INPUT - See **NOTE**

EXECUTIVE SESSION

- To evaluate the qualifications of a candidate for appointment to elective office.

APPOINTMENT OF COUNCIL MEMBER

- The Town Council may choose to appoint a candidate to Town Council Position 2. – *Move to appoint _____ to Town Council Position 2, to serve the remainder of the term, ending on December 31, 2019.*

ADJOURN

NOTE: Audience Input - *This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.*

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext. 7.

COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
 2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
 3. Staff makes their report and recommendations.
 4. The Applicant makes their presentation.
 5. **The public is invited to comment.**
 6. Comment letters are acknowledged for the record.
 7. The Applicant is provided an opportunity to respond to the public comment.
 8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
 9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
 10. A motion is made regarding the application or proposal.
 11. Discussion by the Town Council.
 12. Vote.
 13. Adoption of findings, when required.
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YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.